



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS

Date: 10 June 2013

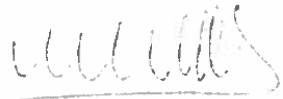
Circular Letter No. 39 of 2013
E/439/5/2 TF1

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms
To: Supervising Officers i/c of Ministries/ Departments

**Uniforms for the Grades of Office Care Attendant/ Senior Office Care Attendant
and Head Office Care Attendant**

Following a request made by the Government Office Attendant Union (GOAU) for a change in the colour of uniforms of the Office Care Attendant (OCA) Cadre, an agreement has been reached between the GOAU and this Ministry on the pattern, colour and quality of items of uniforms for officers in the grades of Office Care Attendant/ Senior Office Care Attendant and Head Office Care Attendant.

2. The approved patterns and material sample of shirts for male OCA and blouse for female OCA are herewith enclosed. The colour of trousers will be blue for men and that of trousers/skirts for women will be black.
3. The effective date for the implementation of the new outfit with respect to uniform for officers of the OCA Cadre will be 01 January 2014.
4. Supervising Officers are requested to ensure that:
 - (i) the officers concerned comply with the above decision; and
 - (ii) through their respective Head Office Care Attendant the personnel of the cadre always wear their uniforms on duty.


S. Seebaluck
Senior Chief Executive