



**MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS  
MAURITIUS**

7 May 2013

**Ministry of Civil Service and Administrative Reforms**  
**Circular Letter No. 31 of 2013**  
**E/260/72/03/16/T**

**From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms**

**To: Supervising Officers in Charge of Ministries/Departments**

**PRB Report 2013**  
**Implementation and Monitoring Committee**

In accordance with this Ministry's Circular Note No. 19 of 2012, the Central Implementation and Monitoring Committee (CIMC) has been set up at the Ministry in order to ensure the smooth and timely implementation of the recommendations contained in the 2013 PRB Report. The CIMC is chaired by the Senior Chief Executive of the Ministry of Civil Service and Administrative Reforms and the members are representative of :

- (i) Prime Minister's Office;
- (ii) Pay Research Bureau;
- (iii) Ministry of Finance and Economic Development; and
- (iv) the Ministry of Civil Service and Administrative Reforms.

2. The CIMC held its first meeting on Wednesday 24 April 2013 and took the following decisions:-

- (i) the Departmental Implementation and Monitoring Committee (DIMC) should be set up by the Ministries/Departments forthwith, with the Supervising Officer of the respective Ministries as Chairperson;
- (ii) as highlighted at paragraph 1.55 (Volume 1) of PRB Report 2013, Ministries should implement all recommendations of the Pay Research Bureau Report, within a time frame of 24 months, to the extent possible;

- (iii) problems related to interpretation of PRB recommendations or their application may be referred to the CIMC;
- (iv) a staff member of the Human Resource Cadre should be designated as the contact point for liaison with the CIMC;
- (v) the DIMC should meet at least once a month and copy of the notes of meeting should be forwarded to the CIMC; and
- (vi) the CIMC will meet at least once a month.

3. It would be appreciated if this Ministry could be informed of the composition of your DIMC and of any issue that it may wish to refer to the CIMC at least one week before the next meeting which has been scheduled on Wednesday 22 May, 2013.

4. All correspondence to the CIMC should be addressed to the Secretary, Central Implementation and Monitoring Committee c/o Ministry of Civil Service and Administrative Reforms, Level 6, New Government Centre Port Louis or by email to dtirvengadum@mail.gov.mu.



(S. Seebaluck)

Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service