



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS  
MAURITIUS

30 January 2012

Ministry of Civil Service and Administrative Reforms  
Circular Note No.2 of 2012  
E/427/5/01 V.6

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To : Supervising Officers i/c Ministries

**End of Year Bonus to Officers**  
**acting in Higher Grade**

The High Powered Committee has, at its meeting held on 20 December 2011, approved that officers who have been acting in a higher grade for a continuous period of at least four months in a calendar year, be paid end of year bonus on the basis of aggregate earnings (i.e. the salary of the substantive post plus any acting allowance drawn), subject to the assignment of duties having been made against either:

- (i) permanent vacancies; or
- (ii) temporary vacancies which would become permanent; or
- (iii) temporary vacancies which have occurred as a result of the absence of officers who have proceeded on leave without pay for a continuous period of at least one year.

2. The above decision would become effective as from December 2011. This Ministry's Circular Note No.21 of 2010 is hereby cancelled.

3. It would be appreciated if the contents of this circular could be brought to the attention of all those concerned.

S. Seebaluck  
Senior Chief Executive

Copy to: Secretary to Cabinet & Head of Civil Service