



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS

MAURITIUS

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**Ministry of Civil Service and Administrative Reforms**  
**Circular Letter No 13 of 2012**  
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From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers in charge of Ministries/Departments

**Fifth AAPAM Award for Innovative Management**

The African Association for Public Administration and Management (AAPAM) is inviting participation in the fifth annual Award for Innovative Management 2012. It is a continental wide award which honours public sector institutions, organisations and Ministries who have made exceptional and longstanding contributions to the Public.

2. The Award promotes effective innovations that bring about improved performance in public sector organisations through the introduction of new ideas, operational and management methods. The purpose and objectives of the Award are:

- (i) to recognise and publicise innovations in the public sector which are worthy of emulation;
- (ii) to enhance the image of the public sector in Africa;
- (iii) to promote innovation in the public sector by encouraging and recognizing organisations and people for creative and effective ways of solving specific problems of administration and management; and
- (iv) to facilitate the transfer of innovation and best practices as a way of improving the quality of Public Administration and Management in Africa.

3. Award recipients will be selected by an independent jury composed of five prominent persons knowledgeable in the field of public sector management. Five finalists will be invited to appear before the Jury to present and defend their submissions. The best three entrants will receive the Gold, Silver and Bronze Awards in order of merit. The other two finalists may receive recognition trophies. The Awards will be attributed to the winners at the AAPAM Roundtable Conference that will be hosted by the Revolutionary Government of Zanzibar in November 2012.

4. Winners and leading entries will be extensively publicised, including by way of features in the AAPAM Newsletter. They will receive recognition, acknowledgement and prestige within both the African and worldwide public administration communities.

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## ANNEXTURE 1

### AWARD FOR INNOVATIVE MANAGEMENT

#### CONDITIONS, PROCEDURES AND RULES OF COMPETITION

1. Entries shall be made by a Ministry/Organization/Authority in the public service or a Department/Agency/Section/Division/Branch within it depending on the choice of the entrant. All Government Ministries, Departments and Agencies, Public Sector Institutions, Local Governments and Municipal Authorities and Institutions of Higher Learning in African countries are eligible to participate in the competition.
2. Awards will not be made to individuals but to public sector organizations. All public sector organizations are eligible.
3. Submissions shall be made on a prescribed entry form and shall not exceed 1,500 words with an executive summary of not more than 50 words. All supporting materials shall be placed in an appendix.
4. A submission entered in a previous competition, but which was not among the winners in that year, may be re-submitted for consideration by the Jury, provided that no submission shall be considered more than three times.
5. The Jury shall consist of five (5) distinguished persons, who are knowledgeable in public sector management.
6. The Jury will draw up a final list of 5 entrants. The finalists will be invited to appear before the Jury to present and defend their submissions. The Jury will then determine the winners for the Gold, Silver and Bronze Awards.
7. The five finalists will be given opportunity to present their entries at the Annual Roundtable Conference following which the Winners in the three categories will be announced and the Awards given.
8. The decisions of the Jury shall be final; the Jury may decide not to award prizes if the submissions in any one year are not up to standard.
9. The best three entrants shall receive the Gold, Silver and Bronze Awards in order of merit. The other two finalists may receive recognition trophies.
10. Entries may be made in either English or French. All entries become the property of the African Association for Public Administration and Management.

## **AAPAM AWARD FOR INNOVATIVE MANAGEMENT**

### **CRITERIA FOR EVALUATION OF SUBMISSIONS      ANNEXTURE 2**

#### **1. Innovativeness**

That the entry is genuinely innovative within the public sector; innovation being in the form of a successful experiment; the implementation of effective organizational change; the translation of new ideas into practice; or harnessing new technology.

#### **2. Relevance**

That the innovation has relevance with the main functions of the organization and spells out clearly the impetus for the change; purpose and objectives of the change; positive outlook for the future; potential implications for other organizations.

#### **3. Significance**

That the benefits of the innovation, either actual or potential, are significant; significance can be local as well as national and should not be valued simply on the ground of size and scale of benefits.

#### **4. Sustainability**

The innovation has been implemented for a considerable period of time, and has shown evidence of being institutionalized and self-sustaining with local resources.

#### **5. Replication**

The innovation has the potential of universal appeal, replication and transfer. Whether the innovation contains elements that can be adopted elsewhere to solve more or less similar problems in more or less similar organizations and country setups.