



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

11 March 2011

Ministry of Civil Service and Administrative Reforms
Circular Letter No. 16 of 2011
E/363/15/03

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms
To: Supervising Officers i/c Ministries/Departments

Filling of Vacancies

This Ministry is responsible *inter alia* for the examination and approval of Human Resource Estimates for each successive Budget.

2. For this Financial Year provision of funds has been made in line with the ability of Ministries to fill vacancies as it has been noted that many funded vacancies have not been filled by the end of the financial year.

3. With a view to ensuring that funds provided for posts are utilized before the end of the financial year, this Ministry would appreciate if information as per the enclosed proforma could be submitted to this Ministry every quarter. The first submission should be made by 31 March 2011.

(S. Seebaluck)
Senior Chief Executive

Copy to:-

Secretary to Cabinet and Head of the Civil Service

