



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

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Ministry of Civil Service and Administrative Reforms
Circular Letter No 51 of 2007
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From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries/Departments

Vacancy at the Commonwealth Secretariat

The Commonwealth Secretariat is inviting nominations for the post of Economic Adviser (ELS), Special Advisory Services Division.

2. Applicants should, among others, have:-
 - (i) A post-graduate qualification in Economics, Finance or an MBA with a minimum of 10 years experience gained in economic analysis;
 - (ii) Experience, among others, in the provision of advice relating to the facilitation and regulation of private sector investment in the energy, natural resources or infrastructural sectors; and
 - (iii) Experience gained at a senior advisory level in government, an International Organisation or in private consulting .
3. Details of the job description and the terms and conditions applicable to the post are available on the Commonwealth Secretariat's website: www.thecommonwealth.org
4. Applicants should note that:
 - (a) they should provide their curriculum vitae accompanied by a short covering letter setting out their experience and skills in relation to the competencies and other requirements for the post;
 - (b) they should be nationals of a Commonwealth Country;-
 - (c) it is the Commonwealth Secretariat's policy not to employ close relatives of current members of staff; and

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- (d) all appointments are subject to three satisfactory references, one of whom should be from the current or most recent employer.
5. Bearing in mind the importance of improving the representation of appropriately qualified women at senior levels in the Secretariat, women are encouraged to apply.
6. Interested candidates are requested to forward their applications for the above post **directly** to the Commonwealth Secretariat by **Friday 21 December 2007 at latest**.
7. It would be appreciated if the contents of this circular could be brought to the attention of all officers serving in your Ministry/Department.


(P. Jhugroo)
Supervising Officer

Copy to: Secretary to Cabinet and Head of the Civil Service