

Ministry of Civil Service and Administrative Reforms
Circular Letter No. 16 of 2007
E/70/1/07 V 4

23 April, 2007

From: Supervising Officer, Ministry of Civil Service & A. R.
To: Supervising Officers i/c Ministries/ Departments

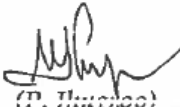
Sponsorship Scheme for Post Graduate Courses

This Ministry is in the process of revisiting the sponsorship schemes for Post Graduate Courses run locally on a part time basis and through Distance Learning. It is proposed to review the criteria for eligibility for post graduate courses, so that consideration could be given to those following courses in areas which are considered to be a priority in the Public Service and where there is need for capacity building.

2. In this context, Ministries and Departments are invited to indicate the scarcity areas of study for post graduate qualifications relating to their specific sectors. It would be appreciated if you could provide the required information in line with the enclosed format *by Friday 11 May, 2007* at latest on the following address:

*The Ministry of Civil Service & Administrative Reforms
C/o Human Resource Development Division,
3rd Floor,
Atom House,
Royal Street,
Port Louis.*

3. We thank you for your understanding and usual cooperation.


(P. J. J. J.)
Supervising Officer

C.c Secretary to the Cabinet and Head of the Civil Service

2007/04/23 10:00:00

SURVEY ON SCARCITY FIELDS OF STUDY IN THE PUBLIC SECTOR

1. Ministry / Department / Organization:.....
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2. Please complete the questionnaire by filling in the space provided or ticking the boxes as appropriate.

1. Does your Ministry have an annual Training Action Plan?

Yes No

If No, state why?

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2. Does your organization have a sponsorship scheme for training of your Officers?

Yes No

If Yes, please specify.

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3. Are your Officers given the opportunity to be trained to aspire for higher position at the Ministry ?

Yes No

4. Do you think there are fields of study in your Ministry / Organization which are scarce?

Yes No

If yes, please indicate the scarcity areas / fields of study for

(a) Post Graduate Qualifications

(b) Under Graduate Qualifications

		Qualifications	
		Post Graduate	Under Graduate
Scarcity Areas	(i)		
	(ii)		
	(iii)		
	(iv)		
	(v)		

5. (a) Does your Ministry / Department have any mechanism to assess the effectiveness of the Training and Developmental programmes ?

Yes No

(b) If yes, could you please specify how this effectiveness is assessed?

(Can tick more than one)

- (i) By the extent to which performance gap is filled
- (ii) By the degree to which organizational needs are met
- (iii) By the extent to which problems are handled effectively and efficiently
- (iv) By the degree to which there has been improvement in service delivery
- (v) Others (please specify)

6. Any Other Comments

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1. Contact Details

Name of Contact Person:

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Telephone Number:

Fax Number:

E-mail address:

Certified by Mr/Mrs: *(Supervising Officer)*

Signature:

Date:

Thank you for your completing this questionnaire.

For any additional information or clarification, you may liaise with Mr. S. Ramasawmy (AS) (208 7617) or Mrs M. Baulacky (HEO) (208 7619).