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MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS  
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08 December 2006

Ministry of Civil Service and Administrative Reforms  
Circular Note No 9 of 2006  
E/47/21/06


From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries and Departments

Devolving of Authority on Ministries/Departments

In amplification to this Ministry's Circular Note (No 8) of 2006, the following guidelines on the application of the Circular Note are provided:

- (i) arrangements for the replacement of officers should be carefully examined and replacement be made where it is considered to be absolutely necessary and, as far as possible, for one level only since replacement at all the lower levels may not always be warranted; and
  - (ii) as officers of the Personnel Cadre are paid by this Ministry, recommendations for replacement should continue to be forwarded to this Ministry for approval.
2. Furthermore the words 'assignment of duties/assignment' at paragraphs 1(i) and 1(ii) of Circular Note No 8 should be replaced by the word 'replacement'.
  3. It would be appreciated if the contents of this Circular Note could be brought to the attention of all officers concerned.

  
P. Jhugroo  
Supervising Officer

Copy to: Secretary to Cabinet and Head of the Civil Service