



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

08 November 2006

Ministry of Civil Service and Administrative Reforms
Circular Letter No 45 of 2006
E/125/19/04/01 V3

From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries and Departments

Electronic Attendance System

This Ministry is embarking on Phase II of the Electronic Attendance System after having successfully completed implementation of Phase I at the Government House. Phase II will cover Ministries and Departments located in Port Louis as well as some major sites outside Port Louis.


2. In this endeavour, fresh tenders to cover the sites identified have been launched by this Ministry and the closing date of the submission of tenders to the Central Tender Board is 22nd November 2006.
3. The contract covers the provision of electronic time readers, the attendance software and identification cards to employees as well as training of personnel to man the Electronic Attendance System.
4. In view of the large number of sites to be covered under this project, it has been decided that Ministries/Departments will have to arrange on their own for one Personal Computer (at least Pentium IV, 256 MB RAM with Network Card and Internet Explorer of latest versions) and a Printer to be used by their officers for the implementation of this project. It is understood that Ministries and Departments have already arranged for the provision of electronic power points to cater for the Electronic Attendance System. Please refer to this Ministry's Circular Letter No. 46 of November 2005.

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You may wish to note that prospective bidders may effect site visits prior to the submission of tenders. In this connection, it would be appreciated if you would extend the necessary collaboration.

The tender notice, together with the list of sites is available on this Ministry's website <http://civilservice.gov.mu>.

We thank you for your collaboration in the implementation of this project.


(P. Jhugroo)
Supervising Officer

Secretary to Cabinet and Head of the Civil Service