



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS  
MAURITIUS

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Ministry of Civil Service and Administrative Reforms  
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From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries and Departments

Vacancies at the Commonwealth Secretariat

The Economic Affairs Division of the Commonwealth Secretariat which is responsible for the Secretariat's programmes on national and international economic issues and for assisting member countries to improve economic policy making, management and governance, is inviting nominations from Commonwealth Countries for the post of Adviser and Head of Section (Small States Environment and Management Section) Economic Affairs Division.

2. The Adviser and Head of Section for the Small States, Environment and Economic Management Section will report to the Director of Economic Affairs Division and will be responsible for leading the Division's work programme covering Small States, Sustainable Development and Economic Management.

3. The minimum qualification requirements for the post are a Post-Graduate Degree in Economics or Sustainable Development together with at least 10 years relevant work experience at a policy level, dealing with issues concerning Small States and Sustainable Development. Applicants should, among others, be able to demonstrate the following:

- (i) a proven track record of formulating and developing policies and strategies;
- (ii) effective advocacy and interpersonal skills, excellent verbal and written communication skills;

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