



**MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS**

04 October 2006

Ministry of Civil Service and Administrative Reforms

Circular Letter No. 38 of 2006

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From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers in Charge of Ministries/Departments

Public Service Excellence Award Scheme

As already announced by the Hon. Prime Minister, the Public Service Excellence Award (PSEA) Scheme has been officially launched to-day by the Secretary to Cabinet and Head of the Civil Service, in the Sir Harilal Vaghjee Memorial Hall.

2. The Award Scheme aims to recognize the achievements of Ministries/Departments and Units/Divisions that have excelled in service delivery and in the promotion of a performance-oriented culture in the public service.

3. The Scheme has been worked out in consultation with various stakeholders and will be run on an annual basis in close collaboration with the Mauritian Quality Institute. Participating organizations will be evaluated by a Panel of Jury based on the four main judging criteria:

- (i) Leadership and Team Spirit;
- (ii) Effectiveness and Efficiency;
- (iii) Customer Focus; and
- (iv) Innovation and Improvement.

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4. The winner of the PSEA 2006 will be offered a cash prize of Rs 100,000/- and a shield. Based on the level of achievements, the Panel of Jury may decide to award individual cash prizes of Rs 50,000/- along with a souvenir shield in respect of each of the judging criteria listed above.
5. The details of the scheme are provided in the guidelines at annex, which can also be downloaded from the website of this Ministry at <http://civilservice.gov.mu>. All Ministries/Departments and their Divisions/Units are eligible to compete for the Award.
6. It would be appreciated if entries in respect of your Ministry/Department, could be made on the *Participation Form* found on the last page of the brochure, which should be forwarded to the Administrative Reforms Division of this Ministry by Friday 15 December 2006 at latest. Mr A.K. Hoolass, Principal Assistant Secretary (Tel. no. 201-1434) or Mr D. Mungra, Higher Executive Officer (Tel. no. 201-3557) may be contacted for any additional information you may require.
7. I look forward to the participation of your organisation in the Public Service Excellence Award 2006.


(P. Jhugroo)
Supervising Officer

Copy to:
Secretary to Cabinet and Head of the Civil Service