



## Ministry of Civil Service and Administrative Reforms

30 August 2005

Circular Letter No. 33 of 2005

E/235/10/01 V10

From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c of Ministries/Departments

### Uniforms Allowances for Financial Year 2005/2006

It has been decided that the cash allowance to be paid to officers eligible for uniforms for financial year 2005/2006 should be as follows:-

(i) Category I

A uniforms allowance (excluding cardigan) of Rs 2,590 to be paid to eligible officers whose nature of duties warrants a means of identification/authority;

(ii) Category II


A uniforms allowance (excluding cardigan) of Rs 2,380 to eligible officers whose nature of duties requires them to wear uniform as and when the need arises; and

(iii) Category III

A Rapid Wear and Tear allowance (excluding cardigan) of Rs 2,280 to eligible officers whose nature of duties causes excessive wear and tear of clothing.

2. It would be appreciated if you would take appropriate action accordingly and ensure that for Category I all eligible officers wear their uniforms while on duty and for Category II the eligible officers do so whenever required. In that respect, an undertaking as at proforma in the Annex should be signed by eligible officers prior to the payment of the cash allowance to them.

3. As regards items of protective clothing/ equipment, these should continue to be issued, where applicable.

  
(P. Jhugroo)  
Supervising Officer

Copy to: Secretary to Cabinet and Head of the Civil Service

**Annex to Ministry of Civil Service and Administrative Reforms**  
**Circular Letter No. 33 of 2005**

**Category I/Category II\***

I, .....

holding the post of .....

in the Ministry/Department .....

hereby request for the payment of an amount of Rs 2590/Rs 2380\* as uniforms allowance for financial year 2005/2006 for the purchase of all items of uniforms and for tailoring fees for the making of my uniforms in accordance with the approved patterns, colour and materials.

2. I undertake to wear the uniforms while on duty/whenever required\* failing which I may render myself liable to disciplinary action.

.....  
Signature of officer

.....  
Signature of Witness

Date: .....

\*Delete where appropriate