



**Ministry of Civil Service and Administrative Reforms**

15 August, 2005

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**Circular Letter No. 32 of 2005**  
**E/437/1/01**

**From:** Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

**To:** Supervising Officers in Charge of Ministries/Departments

**Departmental Whitley Council**

At a meeting of the Central Whitley Council held on 3 August 2005, it has been reported that the Departmental Whitley Council in several Ministries/Departments is not functioning properly and that there is an absence of dialogue between management and the staff associations with the result that a number of departmental issues had to be raised at the level of the Central Whitley Council.

2. The attention of Supervising Officers is drawn to the provision of the Whitley Councils Regulations for the setting up of a forum for consultations/negotiations with staff associations. Regular meetings should be held with the staff associations concerned to thrash out departmental issues in the interest of efficiency and good staff relations. Such meetings should, as far as possible, be chaired by yourself as Supervising Officer or by a senior officer with delegated powers to take decisions, as required. Would you please ensure that the notes of meetings are forwarded to this Ministry.

R. Mudhoo  
Senior Chief Executive

*Copy to: Secretary to Cabinet and Head of the Civil Service*