



Ministry of Civil Service Affairs and Administrative Reforms

29 April, 2005

Ministry of Civil Service Affairs and Administrative Reforms

Circular Letter No. 19 of 2005

E/153/1/34

From: Senior Chief Executive, Ministry of Civil Service Affairs and Administrative Reforms  
To: Supervising Officers i/c Ministries/Departments

**Master's Programme in Public Policy and Administration**

The University of Mauritius is launching a Master's Programme in Public Policy and Administration as from Academic Year 2005-2006. You will note that this programme is specially meant for officials in the Public Sector and in para-statal organisations and is particularly relevant to those interested to undertake higher studies in the domain of public administration and management.

2. Additional details on the programme may be obtained from the Admissions Office, University of Mauritius or by contacting Associate Professor S.K. Sobhee on telephone number 454-1041 - ext. 1562, e-mail address: [sksobhee@uom.ac.mu](mailto:sksobhee@uom.ac.mu) for queries of an academic nature.
3. It would be appreciated if you would bring the programme to the attention of the Staff of your Ministry/Department and of Para-Statal Bodies operating under the aegis of your Ministry.
4. A copy of the programme is enclosed.

  
(K. Ponnusamy)  
Senior Chief Executive

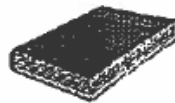
Copy to:-

Secretary to Cabinet and Head of the Civil Service

**UNIVERSITY OF MAURITIUS  
FACULTY OF SOCIAL STUDIES AND HUMANITIES**

**DEPARTMENT OF ECONOMICS  
AND STATISTICS**

**Master in Public Policy and Administration (MPPA)**



**Modular Credit Yearly  
Programme Structure**

**Effective 2005/2007**

# Master in Public Policy and Administration (MPPA)- G501

## 1. OBJECTIVES

The objectives of the above Programme are as follows:

- to provide a postgraduate level educational opportunity for employment in the public sector and government officials in economic, social and public affairs ministries, non-profit organisations, parastatal autonomous bodies and local government and others in the private sector to acquire skills policymaking;
- to prepare individuals to assume key positions of responsibility in government, international institutions and in the private sector by upgrading their knowledge and skills to comparable international standards;
- to develop the ability to identify problems and the capacity for decision making, leading to practical solutions of regional and international problems; and
- to enhance the individual's capacity to meet emerging challenges within an organisation with a view to increasing domestic and international competitiveness in a rapidly changing global environment.

## 2. GENERAL ENTRY REQUIREMENTS

At least a Second Class Honours Degree from a recognised University, GPA not less than 2.50, or qualifications acceptable to the University of Mauritius.

## 3. PROGRAMME REQUIREMENTS

Same as above.

## 4. GENERAL AND PROGRAMME REQUIREMENTS – SPECIAL CASES

The following may be deemed to have satisfied the General and Programme requirements for admission:

- (i) Applicants who do not satisfy any of the requirements as per Regulations 2 and 3 above but who submit satisfactory evidence of having passed examinations, which are deemed by the Senate to be equivalent to any of those listed.
- (ii) Applicants who do not satisfy any of the requirements as per Regulations 2 and 3 above but who in the opinion of Senate submit satisfactory evidence of the capacity and attainments requisite to enable them to pursue the programme proposed.
- (iii) Applicants who hold a full practising professional qualification obtained by examination.

## PROGRAMME DURATION

	Minimum(Yrs)	Maximum(Yrs)
Master's Degree:	2	4
Postgraduate Diploma:	2	4

CREDITS PER YEAR: Minimum 6 credits subject to regulation 5.

7. **MINIMUM CREDITS REQUIRED FOR THE AWARD OF**

Master's Degree:	36
Postgraduate Diploma:	27

Breakdown as follows:

	Core	Electives	Dissertation	Total
Master's Degree:	18 credits	9 credits	9 credits	36 credits
Postgraduate Diploma:	18 credits	9 credits	-	27 credits

8. **ASSESSMENT**

Each paper will carry 100 marks and will be assessed as follows (unless otherwise specified):

Written examination of 2 or 3 hour duration and continuous assessment carrying 10% to 40% of total marks.

Exams for all modules whether taught in semester 1, 2, 3, or 4 would be held at the end of the academic year.

Continuous assessment may be based on seminars and/or assignments and should include at least 1 class test.

For a student to pass a module, a minimum of 30% should be attained in both of Continuous Assessment and Written Examination separately, with an overall total of a minimum of 40% in that module.

Students will have to take any failed core modules in the next corresponding semester. In case the number of failed core modules exceeds three, the student will have to compulsorily take at least three failed core modules in the next corresponding semester.

Students are required to submit work for continuous assessment by due dates. Failure to do so will normally incur penalties.

**Submission Deadlines for Dissertation**

- First Draft: End of July in the Final Year.
- Final Copy: Last working day of August in the Final Year.

**REPEAT AND TERMINATION OF REGISTRATION**

If the CPA of a student is < 40% for an academic year, s/he will have to repeat the entire academic year, and retake modules as and when offered. However, s/he will not be required, if s/he wishes, to retake modules for which Grade C or above has been obtained.

Students will be allowed to repeat **only** once over the entire duration of the Programme of Studies.

Registration of a student will be terminated if

- (i) the CPA < 40% at the end of an academic year and the student has already repeated one year of study; or
- (ii) the maximum duration allowed for completion of the Programme of Studies has been exceeded.

## 10. CHOICE OF ELECTIVES AND SPECIALISATION AREA

Students will be required to submit their choice of electives and specialisation area modules in order of priority by the middle of Semester 1 of Year 1.

The University reserves the right not to offer a given elective module if the critical number of students is not attained and /or if there are resource constraints.

## 11. IMPORTANT NOTE

The rules as stipulated in this Programme Structure and Outline Syllabus will replace all other rules and regulations found in previous Programme Structures.

## 12. LIST OF MODULES

CODE	MODULE NAME	HRS/WK L + P	CREDIT
<b>CORE MODULES</b>			
ECON 6001	Foundations of Public Policy	3+0	3
ECON 6002	Policy Planning and Programme Evaluation	3+0	3
MGT 6113	Human Resource Management and Development	3+0	3
MGT 6114	Strategic Management for Public Administrators	3+0	3
ECON 6003	Public Finance and Budgetary Policy	3+0	3
ECON 6004	Research Methods for Policy Makers	3+0	3
ECON 6000	Dissertation		9
<b>ELECTIVE MODULES</b>			
SCPL 6001	Social Policy and Administration	3+0	3
ECON 6005	Social Security and Fund Management	3+0	3
ECON 6006	Health Services Policy	3+0	3
ECON 6007	Environment and Natural Resource Analysis	3+0	3
ECON 6008	Economics of Public Utilities	3+0	3
ECON 6009	Political Management and Public Governance	3+0	3
ECON 6010	Municipal Finance and Regional Development	3+0	3
ECON 6011	International Relations and Diplomacy	3+0	3

13. PROGRAMME PLAN

YEAR 1

MODULE CODE	MODULE NAME	HRS/WK L + P	CREDITS
<b>CORE</b>			
ECON 6001	Foundations of Public Policy <sup>1</sup>	3 + 0	3
ECON 6002	Policy Planning and Programme Evaluation <sup>1</sup>	3 + 0	3
MGT 6113	Human Resource Management and Development <sup>2</sup>	3 + 0	3
MGT 6114	Strategic Management for Public Administrators <sup>1</sup>	3 + 0	3
ECON 6003	Public Finance and Budgetary Policy <sup>2</sup>	3 + 0	3
ECON 6004	Research Methods for Policy Makers <sup>2</sup>	3 + 0	3

YEAR 2

ECON 6000	Dissertation	-	9
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ELECTIVES

At least 3 modules ( 2 in semester 3 and 1 in semester 4) from the following:

SCPL 6001	Social Policy and Administration <sup>3</sup>	3 + 0	3
ECON 6005	Social Security and Fund Management <sup>3</sup>	3 + 0	3
ECON 6006	Health Services Policy <sup>3</sup>	3 + 0	3
ECON 6007	Environment and Natural Resource Analysis <sup>3</sup>	3 + 0	3
ECON 6008	Economics of Public Utilities <sup>4</sup>	3 + 0	3
ECON 6009	Political Management and Public Governance <sup>4</sup>	3 + 0	3
ECON 6010	Municipal Finance and Regional Development <sup>4</sup>	3 + 0	3
ECON 6011	International Relations and Diplomacy <sup>4</sup>	3 + 0	3

Notes:

- (i) Electives will be offered subject to critical mass of students and availability of Faculty resources.
- (ii) Relevant modules from other postgraduate programmes in the department may also be offered.
- (iii) 1, 2, 3 and 4 represent modules taught in semester 1, 2, 3 and 4 respectively but examined at the end of the academic year.

## 14. OUTLINE SYLLABUS

### **ECON 6001 - FOUNDATIONS OF PUBLIC POLICY**

Micro foundations of public policies: Externalities and information gaps. Institutional approaches to public good demand and supply. Social choice. Voting rules Efficiency vs equity. Administrative expediency. Political economy issues. Public private partnerships. Macro foundations: Fiscal and monetary policies. Stabilisation and growth. Development theory and policy. Endogenous growth, policy and governance. Impact of globalisation. Legal framework and public policies

### **ECON 6002 - POLICY PLANNING AND PROGRAMME EVALUATION**

Policy Analysis and planning: introduction and techniques. Investment analysis. Risk and uncertainty. Project and programme appraisal. Performance measurement. Applications in specific sectors. Simulation and modelling. Political economy, welfare and poverty. Modes of financing and marginal cost of public funds. Impact assessment and evaluation.

### **MGT 6113 - HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT**

Collective bargaining in the public and private sectors. Employment vs wage demands. Compensation alternatives. Designing contracts and incentives. Skill formation. Worker participation and trade unionism. Social security. Globalisation and human resource challenges. Technical change and the labour market. International labour standards.

### **MGT 6114 - STRATEGIC MANAGEMENT FOR PUBLIC ADMINISTRATORS**

Fundamentals of strategic management: the S-C-P model and the transaction cost theory; The public sector context; The strategy management process: vision, mission and objectives; Environment scanning: national, regional and global perspectives; Strategic analytical tools and frameworks for environmentally conscious policymaking; The Resourced based competence model; Policy decision and formulation; Public private partnership; Policy Implementation issues; Structure and culture; leadership and corporate governance.

### **ECON 6003 - PUBLIC FINANCE AND BUDGETARY POLICY**

Public household model. Evaluating alternative revenue sources. Efficiency and equity issues. Public expenditure control. Medium term expenditure framework. Intergovernmental financial relations. Political economy issues. Budgetary process. Programme and performance budgets. Zero base budgeting. Deficit budgeting and public debt management. International tax harmonisation

### **ECON 6004 - RESEARCH METHODS FOR POLICY MAKERS**

Qualitative vs quantitative approaches. Statistical and econometric techniques. Projections and forecasting techniques for economic and political analysis. Counterfactual analysis. Introduction to policy simulations. Linear Programming. Input output analysis. Data management and analysis.

### **SCPL 6001 - SOCIAL POLICY AND ADMINISTRATION**

Identification of vulnerable social groups. Marginalisation and social exclusion. Ethnic dimensions. Poverty and deprivation. Participation and empowerment. Social capital and networking. Gender dimensions of public policy. Micro finance. NGOs and international donor agencies. Analysis of donor funded social projects. Social expenditures and development.

### **ECON 6005 - SOCIAL SECURITY AND FUND MANAGEMENT**

Social and financial implications of ageing population. Gender dimensions. Designing pension plans. Evaluation of basic social security models. Efficiency vs equity. Intergenerational equity. Treatment of overlapping generations. Retirement and labour supply. Micro simulations. Political economy of social security. Determination of effective tax schedules. Intergenerational accounting. Investment plans and fund management.

### **ECON 6006 - HEALTH SERVICES POLICY**

Public services and market failure. Measuring demand. Production and supply. Health policy and insurance. Affordability. Financing options. Community-based supply and NGOs. Research and development and alternative technologies. International co-operation and external assistance.

### **ECON 6007 - ENVIRONMENT AND NATURAL RESOURCE ANALYSIS**

Approaches to environmental accounting and valuation. Policy instruments. Natural resource management: Non-renewable and renewable resources. Agriculture and land. Tropical deforestation. Poverty and resource degradation. Water Resources and pollution. Waste management. Environmental dimensions of international trade and tourism. International environmental law. International agreements and endangered species.

### **ECON 6008 - ECONOMICS OF PUBLIC UTILITIES**

Planning and Programming for water, electricity, and telecommunications. Production and financial management of public utilities. Analysis of Costs. Public sector accounting practices. Designing innovative cost recovery regimes. Commercialisation and privatization options. Political economy issues.

### **ECON 6009 - POLITICAL MANAGEMENT AND PUBLIC GOVERNANCE**

Public opinions dynamics. Strategy and message development. Politics and media. Managing government relations programmes. Communications and networking. Crisis management. Leadership and politics. Referendum politics. Strategic management of political issues. Ethics and public values.

### **ECON 6010 - MUNICIPAL FINANCE AND REGIONAL DEVELOPMENT**

Foundations of local self government. Local public goods. Benefit areas, geographical segregation and business districts. Financing local governance. Property tax. Intergovernmental financial transfers. Capital expenditure and local government debts. Local policy and economic development. Regional and coastal development. Globalisation and local governance.

### **ECON 6011 - INTERNATIONAL RELATIONS AND DIPLOMACY**

The institutions of cooperation and integration. Introduction to international public law. Global public goods. International organisations and public policies. International political economy. International Trade Policy. Agreements, conventions, protocols and diplomatic governance. Regional Integration and Cooperation. Strategic issues in trade negotiations. Intellectual property rights. Human rights.

### **ECON 6000 - DISSERTATION**

Every student under the degree programme has to submit a dissertation. The length of dissertation should be between 12,000 and 18,000 words. The dissertation topic should be selected from within the area of specialisation pursued by the student.

04 January 2005