



Training Unit / 22

Ministry of Civil Service Affairs and Administrative Reforms

8 April, 2004

Ministry of Civil Service Affairs and Administrative Reforms
Circular Letter No. 18 of 2004
E/125/19/01/02

From: Senior Chief Executive, Ministry of Civil Service Affairs and Administrative Reforms
To: Supervising Officers i/c Ministries/Departments

Attendance

Following the implementation of the measures to address the issue of late arrivals in the Civil Service as laid down in this Ministry's Circular Letters No. 47 of 2003 and No. 2 of 2004, a Monitoring Committee has been set up under my chairmanship to look into all implementation problems and genuine hardship cases.

2. In order to enable this Ministry to assess the situation prevailing in Ministries/Departments, it would be appreciated if you would submit by 15 April 2004 information relating to lateness of officers in your Ministry/Department for the months of January to March 2004 on the lines of the enclosed proforma.
3. Nil returns should be submitted.


(K. Ponnusamy)
Senior Chief Executive

Copy to:-
Secretary to Cabinet and Head of the Civil Service

