



Ministry of Civil Service Affairs and Administrative Reforms

17 December, 2003

Ministry of Civil Service Affairs and Administrative Reforms
Circular Letter No.46 of 2003
E/235/10/01 V10

From: Secretary for Public Service Affairs
To: Supervising Officers in charge of Ministries/Departments

Issue of Boots/Mini Boots

Approval has been conveyed for the issue of two pairs of boots/mini boots, as an item of protective equipment, to officers in eligible grades every two years. However, representations have been received to the effect that some Ministries/Departments were issuing one pair of boots/mini boots every year instead of two pairs simultaneously for two years.

2. The rationale behind the issue of two pairs of boots/mini boots every two years is that eligible officers, whose duties require them to wear this item of protective equipment, need to wash them regularly.
3. Moreover, in cases where the protective equipment is damaged before the expiry of the two year period, same should be replaced provided all the stores procedures are followed.
4. It would be appreciated if necessary action could be taken at your end.

(R. Mudhoo)
for Secretary for Public Service Affairs