



**MINISTRY OF CIVIL SERVICE AFFAIRS
AND ADMINISTRATIVE REFORMS
MAURITIUS**

26 August 2003

Ministry of Civil Service Affairs and Administrative Reforms
Circular Letter No. 34 of 2003
E/60/28/18

From: Secretary for Public Service Affairs

To: Supervising Officers in charge of Ministries/Departments

Annual Counter Service Awards Scheme in the Public Service

Please refer to this Ministry's Circular letters No. 24 and 30 of 2003 dated 01 July and 29 July 2003 respectively on the above subject.

2. The response from Ministries/Departments has been very positive. 45 entries have been received from Ministries/Departments, including 11 from the Police Department and 12 from the Ministry of Health and Quality of Life by the closing date (i.e. Friday 15 August 2003). The list of participating Ministries/Departments is annexed.

3. In accordance with the established guidelines, the evaluation and assessment of the entries will be carried out as follows:

(a) **Assessment Visits**

Assessment and interview visits will be conducted by a team comprising representatives of the Ministry of Civil Service Affairs and Administrative Reforms, the Mauritian Quality Institute, the Federation of Civil Service Unions, and Government Servants' Association in each participating Ministry/Department during the period September/October 2003. The organisations concerned will be informed beforehand of the date and time of the visits.

(b) **Grand Jury**

An adjudicating panel acting as the Grand Jury will select the Ministry/Department for the overall grand prize as well as the other awards. Its composition will be as follows:

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No.	Ministry/Department	Participating Unit/Division
18.	Police	(a) Bel Air Riviere Seche Police Station (b) Rose-Hill Police Station (c) Chemin Grenier Police Station (d) Curepipe Police Station (e) Grand Bay Police Station (f) Pope Hennessy Police Station (g) Roche-Bois Police Station (h) Police Family Protection Unit (i) Complaints Investigation Bureau, Rose Hill (j) Passport & Immigration Office (k) Traffic Branch - Licensing Office
19.	Health and Quality of Life (i) <i>Dr A.G. Jeetoo Hospital, Port Louis</i> (ii) <i>Subramania Bharati Eye Hospital, Moka</i> (iii) <i>Victoria Hospital, Candas, Quatre Bornes</i> (iv) <i>Flacq Hospital</i> (v) <i>Sr Seewoosagar Ramgoolam National Hospital, Pamplemousses</i> (vi) <i>ENT Centre, Vacoas</i> (vii) <i>J Nehru Hospital, Rose Belle</i>	(a) Records section (b) Pharmacy section (c) Accident and Emergency (d) Hospital Services (e) Accident and Emergency (f) Belvedere Medi-clinic (g) Hospital Services (h) ENT Services (i) Haemodialysis Unit (j) Nuclear Medicine Dept. (k) Accident and Emergency Dept. (l) L'Escalier Medi-Clinic

15 August 2003

Attention Mr Naicken

**ANNEX TO MINISTRY OF CIVIL SERVICE AFFAIRS AND ADMINISTRATIVE REFORMS
CIRCULAR LETTER NO. 34 OF 2003 DATED 26 AUGUST 2003**

**ANNUAL COUNTER SERVICE AWARDS SCHEME IN THE PUBLIC SERVICE- YEAR 2003
LIST OF PARTICIPATING MINISTRIES/DEPARTMENTS**

No.	Ministry/Department	Participating Unit/Division
1.	Local Government and Rodrigues (National Development Unit)	Citizens Advice Bureaux
2.	National Transport Authority	
3.	National Archives	
4.	Treasury	(a) Car Loan (b) Passage (c) Pensions
5.	Agriculture, Food Technology and Natural Resources	Pests Control Unit
6.	Companies Division	
7.	Mauritius Prisons Service	
8.	Local Government and Rodrigues (Rodrigues Division)	Bureau d' Accueil
9.	Civil Status Division	
10.	Registrar General	
11.	Public Infrastructure, Land Transport and Shipping	Quantity Surveying Section
12.	Social Security and National Solidarity, Senior Citizens Welfare and Reform Institutions	
13.	Income Tax	
14.	Industry and International Trade	Industry Division
15.	Youth and Sports	Youth
16.	Training, Skills Development and Productivity	(a) Employment Division (b) Employment Service, Port Louis (c) Triolet Employment Information Centre (d) Quatre-Bornes Employment Information Centre
17.	National Library	