



29

MINISTRY OF CIVIL SERVICE AFFAIRS  
AND ADMINISTRATIVE REFORMS  
MAURITIUS

05 July 2002

Circular Letter No 25 of 2002  
E/60/28/08/01

Secretary for Public Service Affairs

Supervising Officers in Charge of Ministries/Departments

Benchmarking for Public Sector Improvement

The National Productivity and Competitiveness Council (NPCC), in collaboration with the Commonwealth Fund for Technical Cooperation, is organising a series of workshops on Benchmarking for different target groups coming from both the Private and Public Sectors.

2. A half-day workshop on Benchmarking is earmarked for top public officers on Thursday 18 July 2002 from 09 30 to 12 30 hrs at the NPCC Conference Centre, Ground Floor, St. James Court, Port Louis.

3. As Benchmarking is an effective means of improvement through the comparison and adoption of best practices in organisations and being given that such strategy fits into our overall objective of reform initiatives for a better and more efficient Public Sector, participation from top level officers is highly recommended.

4. In view thereof, it would be appreciated if you or your representative as well as Heads of parastatal bodies falling under the aegis of your Ministry could attend the workshop accordingly.

5. The duly filled in enclosed participation form should reach the Ministry by Wednesday 10 July 2002 at latest.

(R. Mudhoo)

Acting Secretary for Public Service Affairs

Copy to: Secretary to the Cabinet and Head of the Civil Service

**PARTICIPATION FORM**

*Workshop on Benchmarking organised by the National Productivity  
and Competitiveness Council (NPCC) in collaboration with the  
Commonwealth Fund for Technical Cooperation  
NPCC Conference Room, Ground Floor, St. James Court, Port Louis  
on Thursday 18 July 2000 09 30 – 12 30 hrs*

- 1. *Name of Participant:* .....
  
- 2. *Designation:* .....
  
- 3. *Min/Dept/Org:* .....
  
- 4. *Telephone/Fax:* .....
  
- 5. *E-mail Address:* .....

*Date:* .....

*Signature:* .....

\*\*\*\*\*