



**MINISTRY OF CIVIL SERVICE AFFAIRS
AND ADMINISTRATIVE REFORMS
MAURITIUS**

11 April, 2001

Ministry of Civil Service Affairs and Administrative Reforms
Circular Letter No 9 of 2001

E/60/28/01

From: Secretary for Public Service Affairs
To: Supervising Officers/Ministry/Department

Civil Service Reforms -- Meeting with Desk Officers

As you are aware, Desk Officers of the level of Assistant Secretary were designated to coordinate reform activities between this Ministry and their respective Ministries/Departments. Due to mobility of staff, some Desk Officers have either moved office or have been promoted.

2. In such cases and, in order to ensure the smooth coordination and follow-up of reform initiatives, it would be appreciated if two officers could be designated (as firm and alternate) in Ministries/Departments concerned.

3. A meeting with all Desk Officers will be held in the Conference Room of this Ministry, Level 7, New Government Centre, Port Louis on Wednesday 18 April 2001 at 10.00 a.m. with the following agenda:

- (a) Follow-up of Projects on improvement of Counter Services;
- (b) Communication Network;
- (c) Citizen's Charter; and
- (d) A.O.B.

4. It would be appreciated if your Desk Officer could be released to attend the meeting.

(D. P. Ruhee)

Secretary for Public Service Affairs

Copy to: Desk Officers

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