



MINISTRY OF CIVIL SERVICE AFFAIRS
AND ADMINISTRATIVE REFORMS
MAURITIUS

18 September 2001

Circular Letter No.28 2001
8/2/01 V.10

Secretary for Public Service Affairs

Supervising Officers i/c Ministries/Departments

General Staff List – 2001

This Ministry is in the process of updating the Staff List published in 1998 and comprising senior officers of all Ministries/Departments.

In the light of the changes arising from the Recurrent Budget 2001/2002, certain amendments have to be made to the General Staff List.

The Staff List submitted by your Ministry/Department should comprise officers drawing salary in the grade of which is not less than Rs 9,870. As regards information relating to qualifications, please indicate that only the highest relevant academic/professional qualification held by each officer should be indicated in the last column, as per proforma enclosed.

An amended staff list in respect of your staff, as well as, grades belonging to the General Services in your Ministry/Department as at 31 August, 2001 together with a copy thereof on diskette, should be submitted to the Ministry at latest by 5th October, 2001.

(D.P. Ruhee)
Secretary for Public Service Affairs

cc:-
Secretary to the Cabinet & Head of the Civil Service

Country/Department:

<u>Name</u>	<u>Ministry/ Department</u>	<u>Date of Birth and Date of Present Appointment</u>	<u>Post and Date of Present Appointment</u>	<u>Salary and Salary Code</u>	<u>Remarks</u>

Checked and Certified Correct:

Name of Officer: Title of Officer:

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