

MINISTRY OF PUBLIC SERVICE,
ADMINISTRATIVE AND INSTITUTIONAL REFORMS

Procurement Notice

INVITATION FOR PROPOSALS

(AUTHORISED Under Section 17(1) of the Public Procurement Act 2006)

Request for Proposals For Recruitment of Software Designers under the Expert Skills Scheme.

Reference No.: MPSAIR/RFP/OAB/1/2020-2021

The Ministry of Public Service, Administrative and Institutional Reforms is hereby inviting proposals for the recruitment of Software Designers **under the Expert Skills Scheme.**

2. Bidding documents may be downloaded free of charge from the public procurement portal: **publicprocurement.govmu.org**
3. Bids shall be submitted in a single stage and two envelope-procedure, that is -
 - (a) Bidders will be required to submit a Technical Proposal and a Financial Proposal in two separate envelopes; only the technical offers will be opened and analyzed to retain those proposals that meet the requirements of the public body. Those which are totally outside the scope of the requirements or are otherwise not responsive shall not be retained for further consideration; and
 - (b) The Financial Proposal of selected bidders whose bids have been retained will be opened in the presence of the bidders or their representatives if they choose to attend. The unopened Financial Proposals shall be returned to the unsuccessful bidders.
4. Bids containing the Technical Proposal and Financial Proposal in a sealed envelope shall be deposited in the Quotation Box on **Level 4, SICOM Building 2, Cr. Chevreau & Rev, Jean Lebrun Streets, Port Louis** not later than **07 May 2021 at 13.30 hrs.** The cover of the envelope should contain the following information – Bid Reference Number, the closing date for submission and name of the Bidder. All bids should be duly signed and stamped. **Bids that are not duly signed, as well as late submission of bids, will be disqualified automatically.**
5. For further details, please visit the Government Procurement Website: **publicprocurement.govmu.org**

**Ministry of Public Service,
Administrative and Institutional Reforms
SICOM Building 2
Corner Chevreau and Rev Jean Lebrun Streets
PORT LOUIS
05 April 2021**