



**MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS  
MAURITIUS**

05 September 2018

**Ministry of Civil Service and Administrative Reforms**  
**Circular Letter No 75 of 2018**  
**E/152/48/15 V15 T6**

From: **Secretary for Public Service**  
To: **Supervising Officers in Charge of Ministries/Departments**

**African Caribbean and Pacific Group of States (ACP) - Vacancy**


The Secretariat of the African Caribbean and Pacific Group of States (ACP) is inviting applications for the following post:-

	<b>Post</b>	<b>Deadline for submission of application</b>
(i)	Secretary to the Assistant General Secretary (Grade SG4)	03 October 2018

2. Applications for this post should be sent to: **Secretariat ACP, 451 Avenue Georges Henri, 1200 Brussels – Belgium** or by email to: [hr@acp.int](mailto:hr@acp.int)
3. Your attention is sought to the fact that applications must be accompanied by:-
  - (i) updated curriculum vitae completed in this format: <https://europass.cedefop.europa.eu/editors/en/cv/compose>, provide copies of degrees, diplomas, certificates and any other documents attesting to the competence and professional experience of the candidates. Up-to-date reference letters for the past eight (8) years of work experience must be attached.
  - (ii) Contact information for at least one reference person for each position previously held in the last five years
  - (iii) A copy of a valid Belgian identity card or residence permit.
4. Candidates for the post must be nationals of Member States of the ACP Group and must therefore attach a copy of their valid passport for proof of nationality. Applications from non-ACP nationals will not be considered.



5. Your attention is also invited to the fact that the onus to reverify the authenticity/genuineness of the report of vacancy prior to the submission of personal data rests with the applicant.
6. It would be appreciated if the contents of this Circular could be brought to the attention of all officers serving in your Ministries/Departments.



**N. G. Tiroumalechetty (Mrs)**  
**for Secretary for Public Service**

