



**MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS  
MAURITIUS**

08 June 2017

**Ministry of Civil Service and Administrative Reforms**  
**Circular Letter No 42 of 2017**  
**E/152/48/15 V15**

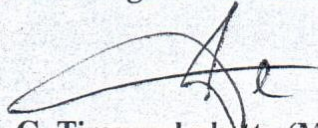
**From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms**  
**To: Supervising Officers in Charge of Ministries/Departments**

**The Commonwealth Secretariat – Vacancy**

The Commonwealth Secretariat is inviting applications, from appropriately qualified candidates, for the following posts:-

	<b>Posts</b>	<b>Deadline for submission of application</b>
(i)	Head of Facilities Management	14 June 2017, at 17:00hrs British Summer Time (BST)
(ii)	Adviser, Climate Adaptation and Mitigation Economic, Social and Sustainable Development Division	15 June 2017, at 17:00hrs BST
(iii)	Head of Section, Social Policy Development Economic Social and Sustainable Development Division	20 June 2017, at 17:00hrs BST
(iv)	Head of Information Technology Section	21 June 2017 at 17:00hrs BST

- Details regarding the above mentioned posts can be accessed on the Commonwealth Secretariat's Website: <http://thecommonwealth.org/jobs> and applications should be made thereat.
- Please note that all applications for the post should include a curriculum vitae and three referees, accompanied by a short covering letter setting out relevant experience and skills in relation to the competencies and other requirements for the post. All applications should be addressed to the Human Resources, Commonwealth Secretariat.
- It would be appreciated if the contents of this Circular could be brought to the attention of all officers serving in your Ministries/Departments.

  
**N. G. Tiroumalechetty (Mrs)**  
**for Senior Chief Executive**

**Copy to: Secretary to Cabinet and Head of the Civil Service**