



**MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS**

Date: 07 March 2017

Ministry of Civil Service and Administrative Reforms

Circular Letter No 16 of 2017

E/450/1/8

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers, in Charge of Ministries/ Departments

Master Degree Scholarships from Indonesia

The Government of the Republic of Indonesia is offering Master Degree Scholarships for Mauritian nationals, particularly for Government officials (central or local), academicians and lecturers under the Developing Countries Partnership scheme.

2. The scholarship programmes cover fields of studies in humanities, engineering, social sciences, multi-disciplinary studies, education and sciences from 16 prominent universities in Indonesia. The duration of the scholarships is three (3) years comprising a twelve (12) month Indonesian language course and Master preparatory programme; and a 24 month Masters programme. All courses will be delivered in the language of Indonesia, i.e., Bahasa Indonesia and the Thesis should also be written in the same language unless the University suggests otherwise. Furthermore, research work should be carried out in Indonesia.

3. Interested candidates should meet the following criteria as laid down by the Indonesian Authorities :

- (a) maximum age of 35 years old;
- (b) possess a Bachelor degree (Master degree holder is not eligible to apply);
- (c) have a Test Of English as a Foreign Language (TOEFL) or other certified English Proficiency score of 500 or equivalent;
- (d) complete the online application form; and
- (e) prior to the departure to Indonesia, the successful candidates will have to sign a statement letter provided by the Kemitraan Negara Berkembang (KNB) Scholarship Management.

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4. The scholarship programme will cover return airfare tickets (economy class), tuition fee, settlement allowance, living allowance, research allowance, book allowance and health insurance, as per attached KNB Scholarship Application Guidance.


5. For course requirements, prospective candidates may access the website <http://www.knb.dikti.go.id> and apply for admission directly to the University through the website www.knb.ristekdikti.go.id. Applicants would also be required to submit printed copies, in triplicate, of the following duly filled in documents to the Human Resource Development Division (HRDD) of the Ministry of Civil Service and Administrative Reforms, **attention Mr I. Lallmahomed, Assistant Permanent Secretary, SICOM Building 2, Corner Chevreau and Reverend Jean Lebrun Streets, Port Louis, by 12 April 2017 at latest-**

- (i) survey form;
- (ii) undertaking form;
- (iii) application form and annexes; and
- (iv) motivation letter and recommendation from their Ministry/Department, stating how the above programme will be beneficial to them and to the organisation they are working for.

6. Applicants should imperatively obtain confirmation from their Responsible officers that they would be released in the event they are selected for the Scholarship. Upon selection, officers concerned would be governed by Section 10 of the Human Resource Management Manual (HRMM) and would be required to enter into a bond in accordance with the provisions laid down in the HRMM.

7. The final decision to award the scholarship to the nominees rests solely with the donor agency. The circular letter, together with the survey and undertaking forms, may be downloaded from this Ministry's website on <http://civilservice.govmu.org>

8. It would be appreciated if the contents of this circular could be brought to the attention of all eligible officers serving in the different divisions of your Ministry/ Department, including those in Statutory Bodies falling under the purview of your Ministry/ Department.


S. K. Pather
Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service

MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS

SURVEY FORM

SECTION A – PARTICULARS OF CANDIDATE

- (i) Ministry/Agency submitting nomination
- (ii) Name of Candidate: Surname (Mr/Mrs/Miss)
Other Names
- (iii) Date of Birth: Age: I.D No:
- (iv) Designation:
- (v) Date joined service Date of Confirmation.....
- (vi) Qualification:

SECTION B – COURSE DETAILS

- (i) Type of training: Course [] Seminar [] Workshop [] Study Tour [] (*Tick as appropriate*)
- (ii) Title:
- (iii) Dates: From To:
- (iv) Country:
- (v) Financing Institution/Organisation

SECTION C – DETAILS ON FINANCIAL IMPLICATION

- (i) Costs to be met by donor Country/Agency:
- (ii) Costs to be met by Government: Estimated costs:

SECTION D – OTHER TRAINING FOR WHICH THE CANDIDATE HAS BEEN NOMINATED

- (i) Type of training: Course [] Seminar [] Workshop [] Study Tour [] (*Tick as appropriate*)
- (ii) Title:
- (iii) Dates: From To:
- (iv) Country:
- (v) Status of Nomination: Materialised [] Under consideration [] Rejected [] Withdrawn []
(*Tick as appropriate*)

SECTION E – DETAILS OF PREVIOUS TRAINING/WORKSHOP/SEMINAR/STUDY TOUR FOLLOWED ABROAD BY OFFICER OVER THE LAST THREE YEARS

Type of Training	Title	Country	Date	
			From	To

I certify that the information provided above is accurate.

.....

Candidate's Signature

Date: Tel No.:

Certified correct by HR Section

Name:

Designation:

Signature :.....

Date Tel No.:

Endorsed by Reporting Officer *

Name:

Designation:

Signature :.....

Date Tel No.:

(Affix Ministry's seal)

* The Reporting Officer should not be below the rank of Deputy Permanent Secretary

Note1: Any inaccuracy will delay processing of the nomination

Note2: The Reporting Officer certifies the accuracy of information and the suitability of the nominee

MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS**Undertaking by the Applicant / Nominee**

I have taken cognizance of the terms and conditions of the Training Award.

If accepted for a training award, I **undertake** to -

- (i) carry out such instructions and abide by such conditions as may be stipulated by both the nominating and host Government and the sponsoring Government / agency / organisation in respect of the course of training;
- (ii) follow the full course of training / study and abide by the rules and regulations of the university / institution / establishment in which I undertake to study or gain training;
- (iii) refrain from engaging in political activities, or any form of employment for profit or gain;
- (iv) submit any progress report which may be required / prescribed by the university / institution / establishment / sponsor / host Government;
- (v) return to my home country promptly upon completion of the course of study / training; and
- (vi) pledge to observe the laws and regulations, and respect the local customs of the host country where the study / training course will be held.

I also fully understand that if I am granted a fellowship / training award, it may be subsequently withdrawn if I fail to make adequate progress or for other sufficient cause determined by the host Government / sponsoring agency.

Signature of Applicant / Nominee :

Name :

Date :