



**MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS**

29 July 2016

Ministry of Civil Service and Administrative Reforms
Circular Letter No 31 of 2016
E/60/28/22/02

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

**To: Supervising Officers in charge of Ministries/Departments
Heads of Parastatal and other Statutory Bodies and Local Authorities
Island Chief Executive, Rodrigues Regional Assembly**

E-Learning System (ELS) Award 2016 for the Public Sector

In line with its mandate to transform the Civil Service into a knowledgeable and learning organisation, this Ministry launched the E-Learning System (ELS) in March this year. With a view to promote this new learning method, this Ministry is launching in collaboration with the United Nations Development Programme (UNDP) Mauritius and the UNDP Global Centre of Public Service Excellence in Singapore (GCPSE) an ELS Award Scheme for the public sector.

2. Eligibility and Participation

All officers, including those of Parastatal and Statutory Bodies and Local Authorities, are eligible to participate in the ELS Award 2016. The ELS platform (<http://training.civilservice.govmu.org>) is accessible to all officers who already possess a "govmu.org" email account. However, officers not possessing such an account can participate in the competition after subscribing to the "cscm.mu" email account of the Civil Service College, Mauritius, by filling in the Application Form which is available on its website www.cscm.mu.

3. Participation Criteria

Officers participating in this Award will have to complete the 4 Core Modules and any 2 Elective Modules of their choice as listed below:

(a) Core Modules:

- Code of Ethics for Public Officers
- Performance Management System
- Enhancing Integrity in the Public Sector
- Gender Equality

(b) Elective Modules

- Stress Management
- Integrated Vector Management
- Budget Preparation and Execution
- Introduction to the Social Register of Mauritius (SRM)
- Responsible Care Programme
- Basics of ICT Security

- Understanding Safety and Health at Work for Public Officers
- Service Resilience Awareness

4. **Submission**

Participants for this Award will have to submit to this Ministry by mail the following documents to els.award@govmu.org by the **30 September 2016 at latest:**

- a) PDF copies of certificates of the 6 modules (4 Core modules and 2 Elective modules) followed on the ELS; and
- b) A brief statement of around 300 words explaining how the ELS courses taken by them have been useful in enhancing their performance in the workplace.

5. **The Award**

The winner/s for the ELS Award 2016 will be sponsored to participate in an international event in Singapore organised by the UNDP Global Centre of Public Service Excellence in Singapore (GCPSE) with the opportunity to get exposure to international best practices in Public Service.

6. For any information or clarification, the ELS Secretariat of this Ministry can be contacted on 405 5414 or 405 5416.

7. Supervising Officers of Ministries/Departments and Heads of Parastatal and other Statutory Bodies, Local Authorities and the Island Chief Executive are requested to ensure that the contents of this Circular Letter are communicated as soon as possible to all members of their staff.


P. Jhugroo
Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service
The Director General, Civil Service College, Mauritius