



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

E/152/75/22/20 V4

01 June 2015

Ministry of Civil Service and Administrative Reforms
Circular Letter No 17 of 2015

From : Senior Chief Executive, Ministry of Civil Service and Administrative Reforms
To : Supervising Officers in Charge of Ministries/Departments

Enhancement of Work Environment Programme (EWEP) –
Project Proposals for Financial Year 2015-2016

Government is committed to provide decent workplaces to officers in line with occupational safety and health standards. In this endeavour, the Ministry of Civil Service and Administrative Reforms (MCSAR) has been assisting Ministries and Departments through the “Enhancement of Work Environment Programme” (EWEP) for carrying out safety and health related improvement works with a view to enhance service delivery.

2. Over the years, the EWEP has greatly contributed in upgrading and modernizing the physical and structural layouts of several workplaces across the Civil Service thus rendering the work environment more conducive for better performance by officers.

3. In light of the benefits and positive impacts of the EWEP, this Ministry is pursuing with this programme and inviting Ministries/Departments to come up with new project proposals for upgrading works that would help improve the safety and health of employees in specific workplaces and further motivate them to improve their performance. Due consideration should, however, be given to:-

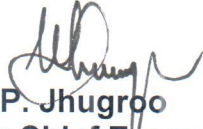
- (a) the project proposals to be prepared in accordance with the "Guidelines on EWEP" which can be accessed on the website of this Ministry on <http://civilservice.govmu.org>;
- (b) the projects to be completed within the same financial year; and
- (c) projects with high cost estimates, but deemed imperative for the welfare of public officers, to be implemented in a phased manner.

4. The attention of Ministries/Departments is also drawn to the fact that:-

- (i) project proposals not satisfying the criteria set in the Guidelines will not be retained for funding;
- (ii) funds earmarked for projects will not be carried forward to the next financial year; and
- (iii) a certificate of project completion should be forwarded to this Ministry for control and monitoring purposes.

5. Duly filled in Project Proposal Forms, which can be downloaded from the Ministry's website, should be sent to the Occupational Safety and Health Unit of this Ministry by **31 July 2015 at latest.**

6. For any assistance or additional information, the Occupational Safety and Health Unit may be contacted on telephone number **5 448 0853.**


P. Jhugroo
Senior Chief Executive

Copy to: Secretary to the Cabinet and Head of the Civil Service.