



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS

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Ministry of Civil Service and Administrative Reforms

Circular Letter No 51 of 2014

E/75/35/01

28 August 2014

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries/Departments

**Master's in Public Policy (MPP), Master's in Development Policy (MDP),
Master's in Public Management (MPM) and Ph.D. in Public Policy (PP) -
Full Scholarship Opportunities, Korea**

Applications are invited from officers of the Administrative Cadre for scholarship offered by the KDI School of Public Policy and Management.

2. The scholarships are for degree programmes, Spring 2015 intake as follows:

- (i) Master's in Public Policy (MPP)
- (ii) Master's in Development Policy (MDP)
- (iii) Master's in Public Management (MPM)
- (iv) Ph.D. in Public Policy (PP)

3. Details on the admissions schedule, program information, qualifications, requirements, contact information and process checklist are available in the attached application guideline. The KDI School of Public Policy and Management will provide full scholarship opportunities for selected outstanding government officials.

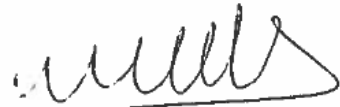
4. The selected candidate will be required to enter into a bond in accordance with the provisions in force. After successful completion of the training course, the officer should actively contribute towards the implementation of government policies and achievement of organisational objectives. The nominee should also be prepared to impart the newly acquired knowledge and expertise to other officers.

2/...

5. Interested candidates should submit their applications **online** on the website: <http://admissions.kdischool.ac.kr/> for one program/scholarship **only** and the complete set of application form should be forwarded, in triplicate, to the Human Resource Development Division of this Ministry, 4th Floor, Atom House, Royal Street, Port Louis by **Wednesday 10 September 2014 at latest** through their respective Supervising Officer who should clearly indicate that they will agree to release the successful candidates. The deadline set for application to the KDI School of Public Policy and Management is **24 October 2014**.

6. This Circular Letter may also be downloaded from this Ministry's website <http://civilservice.gov.mu>. For any additional information, you may contact the Human Resource Development Division on Tel: 212-7856.

7. It would be appreciated if the contents of this Circular Letter could be brought to the attention of eligible officers serving in your Ministry/Department.



S. Seebaluck
Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service



KDI SCHOOL
KDI School of Public Policy and Management

Application Guideline

for International Students

Spring 2015

Master of Public Policy (MPP)

Master of Development Policy (MDP)

Master of Public Management (MPM)

Ph.D. in Public Policy (PP)

1. Admissions Schedule

■ Overview

Category	Spring 2015 Admissions
Program Entrance	Early February, 2015
Admissions Period	August ~ October 24, 2014
Programs Offered	<ul style="list-style-type: none"> • Master of Public Policy (full-time, part-time) • Master of Development Policy (full-time, part-time) • Master of Public Management (full-time, part-time) • Ph.D. in Public Policy (full-time only)

■ Admissions Procedures (KST, Korea Standard Time)

Online Application	August ~ October 24 (24:00)
↓	- Submission of online application must be completed by midnight of the deadline. The online application system will be closed after midnight.
Document Submission	August ~ October 24 (18:00)
↓	- All required documents must be delivered in one envelope by 6 p.m. on the deadline. (Registered mail or door-to-door deliveries are recommended.) - Arrival of the documents will be indicated on the online application system.
Document Review	Early November
↓	- If the online application and all the required documents are submitted on time, they will be reviewed by the admissions committee. - The result of the document review will be posted on the online application system.
Interview	Mid November
↓	- Those who pass the document review will be contacted for the interview arrangement and a pre-call prior to the actual interview. - The interview will be conducted in English either by Skype or phone.
Final Result	Early December
↓	- The final result will be announced through email and posted on the online application system.
Registration	December ~ January
↓	- The admissions package will be sent to each admitted student by email and postal mail.
Program Entrance	Early February 2015
↓	- Note: <u>Starting from Spring 2015, all classes will be held at Sejong Campus.</u> (The KDI School is moving to its new campus in Sejong city, which is an administrative district created by the Korean government.)

■ **Master of Public Management (MPM)**

The Master of Public Management (MPM) seeks to fulfill policy management needs in today's global environment through an integrative educational program that covers various facets of management and leadership in both the public and private sectors.

The aim of the program is to nurture professionals who can successfully navigate and manage the complexities of global and private policy environments, make preemptive decisions to deal with the challenges, and have the capacity to put them into action.

- **Core Courses:**
 - Public Organizations and Management
 - Strategic Management and Leadership
 - Theory and Practice of Political Economy in the Globalization Era

- **Study Areas**
 - Public Administration
 - Strategic Management and Leadership
 - Global Governance and Political Economy

■ **Ph.D. in Public Policy (PP)**

The KDI School offers Ph.D. in Public Policy with two specializations to choose from: Economic Policy and Development Policy. The goal of the Ph.D. program is to prepare qualified candidates to produce cutting-edge research in their chosen field and to equip them with the skills they need to ascend to leadership positions in the public or private sector.

The KDI School is currently operation a two-track system: Accelerated Track for full-time students with stipend support and Regular Track for others.

- **Common Requirements:**
 - Econometrics I & Econometrics II
 - Microeconomics I
 - Foundations of Public Policy

- **Major Requirements:**
 - Economic Policy : Microeconomics II, Advanced Macroeconomic Policy
 - Development Policy : Development Economics, Advanced Topics in Development Policy

4. Requirements

Application Documents

No	Documents	Master's	Ph.D.
1	<p>Online Application</p> <p><i>*Online application must be submitted at the following link: Click</i></p>	•	•
2	<p>Statement of Purpose (must use the official form)</p> <p>Please use this portion of the application to explain your motivation and qualifications for pursuing your education at KDI School.</p> <p><i>*Download the official form from the KDI School's website: Click</i></p>	•	•
3	<p>Certified Copy of Academic Transcripts</p> <ul style="list-style-type: none"> - Academic transcripts must provide a record of all the courses you have taken throughout the years of studying. - Applicants for Master's program must submit transcripts from undergraduate institutions. - Applicants for Ph.D. program must submit transcripts from both undergraduate and graduate institutions. - Copies must be certified. <p><i>(Please read 'Document Authentication/Legalization')</i></p>	•	•
4	<p>Certified Copy of Degree Diploma, Graduate Certificate or Certificate of Expected Graduation</p> <ul style="list-style-type: none"> - Certificate of Expected Graduation must indicate anticipated graduation date and degree type - Applicants for Master's program must submit certificates from undergraduate institutions. - Applicants for Ph.D. program must submit certificates from both undergraduate and graduate institutions. - Copies must be certified. <p><i>(Please read 'Document Authentication/Legalization')</i></p>	•	•
5	<p>Recommendations</p> <p>Recommendation letters should provide information about your performance in academic or professional settings.</p> <p><i>*The official form can be downloaded from the KDI School's website. However, it is <u>not</u> required to use the official form. Click</i></p>	Two	Three
6	<p>TOEFL, TOEIC, IELTS, TEPS Score Report or Certificate of Medium of Instruction</p> <ul style="list-style-type: none"> - Score report(s) must be for TOEFL, TOEIC, TEPS, IELTS or other internationally recognized standardized exams. The tests must have been taken within 2 years of the proposed date of admission. - If you have received your university degree from an English-speaking country, you may submit a certificate of medium of instruction. 	Strongly Recommended (not required)*	•
7	<p>Employment Verification (required if currently employed)</p> <p>The term(date)s of employment should be specified.</p> <p><i>*The official form can be downloaded from the KDI School's website. However it is <u>not</u> required to use the official form. Click</i></p>	If applicable**	If applicable
8	<p>Copy of Passport</p> <p>The copy must show your photo, name, and expiration date.</p>	•	•

Document Authentication/Legalization

For authentication, academic documents should be:

Applicants from China, Philippines, Indonesia, Bangladesh, Vietnam, Mongolia, Thailand, Pakistan, Sri Lanka, India, Myanmar, Nepal, Iran, Uzbekistan, Kazakhstan, Kyrgyzstan, Ukraine, Nigeria, Ghana, Egypt, Peru	All other applicants
<p>Apostilled (by government authorities; typically by Department of External Relations or Foreign Affairs)</p> <p>OR</p> <p>Certified by the Korean Embassy or Consulate with a seal or stamp</p> <p>OR</p> <p>Certified by embassy of the applicant's home country in Korea</p> <p>OR</p> <p>Certified by Ministry of Education of the People's Republic of China (limited to those who earned their degree from China)</p>	<p>Certified by the issuing institution with an official stamp and signature</p> <p>OR</p> <p>Certified by the Korean Embassy or Consulate with a seal or stamp</p> <p>OR</p> <p>Certified by embassy of the applicant's home country in Korea</p> <p>OR</p> <p>Certified by Ministry of Education of the People's Republic of China (limited to those who earned their degree from China)</p>

**Note: An extra copy might be requested at the Korean embassy when applying for an entry visa after your admission to the school.*

Please note that photocopies without required seal/stamp/signature will not be considered as authenticated documents.

- Original Documents → Acceptable
- Copy of Original Documents with authentication → Acceptable
- Copy of Original or Authenticated Documents (photocopied after authentication) → Unacceptable

*None of the submitted documents will be returned.

