



CIVIL SERVICE
COLLEGE
MAURITIUS

Enabling Public Service Excellence

TRAINING PROGRAMME

ON

BUSINESS CONTINUITY MANAGEMENT

How does your organisation
continue its operations if there
is another lockdown or is
suddenly disrupted?

Building Business
Resilience in line
with ISO 22301
BCMS

Dates: 26 & 30 November 2020

**Venue: Fooks House,
6th Floor, Bourbon Street
Port Louis**

2 Full-day Training Programme on Business Continuity Management

COURSE OUTLINE

The 2-day course on Business continuity management (BCM) has its 'raison d'être' in this era of uncertainty and where the unexpected is omnipresent. BCM is regarded as an instrumental approach and tool for any types of organisation and whatever the nature of activity (public or private) Organisations need to prepare for, respond to and recover from business disruptions as a result of natural and man-made hazards. This training workshop is designed to equip Senior Officers, Head of departments and Officers with the necessary tools and techniques in how to undertake strategic business continuity planning and management as part of overall efforts for business resilience in line with ISO 22301 BCMS.

COURSE OBJECTIVES

The objectives of the course are to:

- ◆ Enable participants to assess and control operational risk;
- ◆ Acquire knowledge and skills to establish a BCM System; and
- ◆ Enable participants to exercise and test the Business Continuity Plan for resilience.

LEARNING OUTCOMES

By the end of this course, participants will be able to:

- ◆ Be equipped with the necessary tools and techniques for establishing a BCP;
- ◆ Exercise and test the robustness of a BCP for resilience.

TRAINER/ FACILITATOR

◆ Dr Thacoorduth Chris BUNGSHY

Dr Bungshy is a part time trainer at the CSCM and has over 20 years experience in the field of Management Systems including QMS, EMS, BCMS, LQMS, ISM, FSMS/HACCP, BRC/IoP, OH&SMS, etc. Delivered consulting, training and auditing/assessment services for more than 400 organisations (Public and Private both local and overseas). He has conducted a large amount of training and lectures including ISO 45001 and ISO 14001 for organisations in Mauritius, Seychelles, Madagascar, Kenya, South Africa, Tanzania, Mombasa, Sudan, Tunisia, Egypt and Morocco. Winner of CQI UK, International Quality Professional Award, as Notable Entry, 2017 and Finalist in 2018.

Qualified as NEBOSH IGC, UK in Occ. Health and Safety, he is also Grad IOSH working towards CMIOSH, Member of IOSH Singapore Branch and since 2015 dispensing training on Working at height safety and Safety of Scaffolding at SKJTC, MITD for NC4 levels. Performed Risk Assessment for more 150 organisations including Nuclear plants in Africa under IAEA AFRA projects. Accompanied various organisations in Lean Management, Statistical Quality Process & Improvement and Performance Management System. Also, Lead Implementer of Business Continuity Management System from BSI, UK.

For queries, please contact:

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- ◆ **Prof Ramesh Durbarry, Director General** contact@cscm.mu

DAY 1	
09:00 – 10:30	<ul style="list-style-type: none"> • Introducing Business continuity <ul style="list-style-type: none"> ➤ <i>Aims and Objectives and Structure</i> ➤ <i>The 3 R's: Risk, Root Cause and Resilience</i> ➤ <i>What is Business Continuity Management System (BCMS)?</i> ➤ <i>Benefits of BCMS</i>
10:30 – 10:45	TEA BREAK
10:45– 12:00	<ul style="list-style-type: none"> • Evolution of Business Continuity <ul style="list-style-type: none"> ➤ <i>The BCMS process approach</i> ➤ <i>PDCA + 7 Management principles</i> ➤ <i>Development of Management System</i>
12:00 – 12:30	LUNCH
12:30 – 14:00	<ul style="list-style-type: none"> • Fundamentals of ISO 22301 BCMS • Implementation process
14:00 – 14:15	TEA BREAK
14:15 – 15:30	<ul style="list-style-type: none"> • Context of Organisation (clause 4)

DAY 2	
09:00 – 10:30	<ul style="list-style-type: none"> • Leadership (clause 5) • BCMS Policy and Objectives (clause 6)
10:30 – 10:45	TEA BREAK
10:45– 12:00	<ul style="list-style-type: none"> • Support (clause 7)
12:00 – 12:30	LUNCH
12:30 – 14:00	<ul style="list-style-type: none"> • Operations (clause 8) <ul style="list-style-type: none"> ➤ <i>Business Impact analysis (Covid-19)</i> ➤ <i>Risk Assessment</i> ➤ <i>BCP Development, Strategy and Testing</i>
14:00 – 14:15	TEA BREAK
14:15 – 15:30	<ul style="list-style-type: none"> • Performance Evaluation (clause 9) • Improvement (clause 10)
	AWARD of CERTIFICATES