

**Ministry of Foreign Affairs, Regional Integration & International Trade**  
**STAFF LIST AS AT 19 August 2020 - OFFICE MANAGEMENT EXECUTIVE**

	FULL NAME	POST	DATE OF PRESENT APPOINTMENT	HIGHEST RELEVANT ACADEMIC/PROFESSIONAL QUALIFICATION/REMARKS
1	POOMUN, Sowkatally	Office Management Executive	17.10.11	<ul style="list-style-type: none"> <li>●BSc Business Studies</li> <li>●Degree of Master of Business Administration</li> <li>●Master of Financial Management</li> </ul>
2	VARSALLY, Feisal	Office Management Executive	01.01.13	<ul style="list-style-type: none"> <li>●Diploma in Public Administration &amp; Management</li> </ul>
3	SUMMAH, Indeera Devi (Mrs)	Office Management Executive	01.01.13	<ul style="list-style-type: none"> <li>●Award course HEO</li> </ul>
4	GUNESH, Narmada (Mrs)	Office Management Executive	26.01.15	<ul style="list-style-type: none"> <li>●Cambridge Higher School Certificate</li> <li>●Advanced Course in Effective Office Management and Supervision</li> </ul>
5	QUIRIN, Doris (Miss)	Office Management Executive	26.01.15	<ul style="list-style-type: none"> <li>●Award course EO</li> </ul>
6	MUNGAPEN-CHESSAIS, Ouma Joyce (Mrs.)	Office Management Executive	22.01.16	<ul style="list-style-type: none"> <li>●Advanced Course in Effective Office Management and Supervision</li> </ul>
7	SOHAR, Charooduth	Office Management Executive	21.09.16	<ul style="list-style-type: none"> <li>●Diploma in Personal Management and Industrial Relations</li> </ul>
8	VEERABUDREN, Padmini Naidoo (Mrs)	Office Management	16.10.18	<ul style="list-style-type: none"> <li>●BSC Human Resource Management</li> </ul>

**Verified and certified correct:.....**

Name of Officer:

Title of Officer:

Date: