

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Housing and Lands

Post: Deputy Chief Town and Country Planning Officer

Salary: Rs 50,000 x 1,500 – 56,000 x 2,000 – 62,000 (26 75 82)

Effective Date: 12 November 2009

Qualifications: By selection from among officers in the grade of Principal Town and Country Planning Officer who reckon at least three years' service in a substantive capacity in the grade and who -

- (i) possess a postgraduate degree in the field of Town and Country Planning from a recognised institution or an equivalent qualification acceptable to the Public Service Commission;
- (ii) possess managerial skills and are able to interact effectively at all levels;
- (iii) possess good communication and interpersonal skills; and
- (iv) are able to contribute to sound decision making.

Experience at managerial level is desirable.
Candidates should produce written evidence of experience claimed.

Role and Responsibilities: To assist in the formulation and implementation of the National Development Strategy for the long term growth and physical development of the country.

- Duties:**
1. To deputise for the Chief Town and Country Planning Officer, as and when required.
 2. To assist the Chief Town and Country Planning Officer in the discharge of his duties.
 3. To carry out specific duties as may be assigned by the Chief Town and Country Planning Officer.
 4. To assist in the formulation of Planning Policies.
 5. To advise on town and country planning matters.

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CERTIFIED CORRECT

R. Rue

.....
 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms

Date..... **12 NOV 2009**

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6. To be responsible for the proper staffing of the various sections and to ensure that human resources are being utilized in the most efficient and effective manner.
7. To monitor and co-ordinate the work of subordinate staff.
8. To use ICT in the performance of his duties.
9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Chief Town and Country Planning Officer in the roles ascribed to him.



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