

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Department:** Public Service Commission and Disciplined Forces Service Commission
- Post:** Legal Officer
- Salary:** Rs 34,350 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 62,950
(12 065 085)
- Effective Date:** 10 September 2019
- Qualifications:**
- A. By selection from among –
- (i) Barristers whose names have been entered on and not erased from the Roll of Law Practitioners and who reckon at least three years' standing at the Bar; and
- (ii) Attorneys-at-Law whose names have been entered on and not erased from the Roll of Law Practitioners and who reckon at least three years' practice in Court work.
- B. Candidates should be computer literate.


Candidates should produce written evidence of experience/knowledge claimed.

Role and Responsibilities: To provide advice to officers of the Public Service Commission and Disciplined Forces Service Commission on all legal matters.

- Duties:**
1. To assist in the preparation of Affidavits, Statements of Defence and any other documents in respect of cases lodged before the Supreme Court and other Courts and Tribunals.
 2. To advise in matters pertaining to Public Service Commission Regulations, Disciplined Forces Service Commission Regulations and other legislations.
 3. To work in collaboration with the Attorney-General's Office and other Ministries/Departments in relation to matters in respect of cases lodged against the Public Service Commission and the Disciplined Forces Service Commission.

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CERTIFIED CORRECT


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S. Chundusing (Mrs)
for Secretary for Public Service

10 September 2019

Date.....



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4. To assist in cases against the Public Service Commission and the Disciplined Forces Service Commission before the Supreme Court and other Courts and Tribunals.
5. To represent the Commissions before the Supreme Court, other Courts and Tribunals and to depone on its behalf.
6. To keep records of Court Judgments and Determinations/Rulings in respect of all cases including legal advice from the State Law Office for future reference by the Commissions
7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Legal Officer in the roles ascribed to him.

CERTIFIED CORRECT

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S. Chundung

S. Chundung (Mrs)
for Secretary for Public Service

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Date.....

