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SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS, 1967

**Ministry:** Women, Family Welfare and Child Development

**Post:** Driver (Bibliobus)

**Salary:** Rs 5,525 x 150 - 6,425 x 175 - 6,950 x 205 - 7,770 x 300 - 8,070 (WM 35)

**Effective Date:** 26 November 1999

**Qualifications:** By selection from among Drivers on the permanent and pensionable establishment of the Ministry who possess a Goods Vehicle Driving Licence.

**NOTE**

Selected candidates will be required to obtain a Service Vehicle Driving Licence for vehicles above 5 tons.

**Duties:**

1. To drive the bibliobus and, whenever required, minibuses, buses, lorries and other vehicles.
2. To carry out simple maintenance tasks including:
  - (a) washing and cleaning of cabin (exterior and interior) and chassis; and
  - (b) checking of radiator, engine oil pump, brake and clutch, master cylinders, wheel nuts for wheel tightness, etc.

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*for Permanent Secretary*

Date..... 26 NOV 1999 .....



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3. To help, whenever required, the mechanics when the vehicle or engine is under repairs.
4. To report any defect to the responsible officer.
5. To keep a log book.
6. To effect minor repairs to the vehicle on the road, including changing of tyres.
7. To perform such cognate duties as may be assigned.

**NOTE**

Drivers (Bibliobus) should abide by the provisions of the Financial Management Manual concerning responsibilities of a Driver for his vehicle.

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