

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Energy and Public Utilities (Water Resources Unit)

Post: Senior Engineer (Planning/Maintenance)

Salary: Rs 30,000 x 1,250 – 45,000 (26 59 71)

Effective Date: 18 November 2010

Qualifications: By promotion, on the basis of experience and merit, of officers in the grade of Engineer (Planning/Maintenance) who reckon at least four years' service in a substantive capacity in the grade and who –

- (i) are well versed in civil engineering and hydraulics and in the design, construction, supervision and maintenance of water resources infrastructure works;
- (ii) are conversant with management of contracts;
- (iii) are able to prepare and evaluate bidding documents; and
- (iv) possess good organising and supervisory skills.

- Duties:**
- 1. To be responsible to the Principal Engineer for –
 - (a) the operation and maintenance, repair and rehabilitation of existing canals;
 - (b) the commissioning of new water resources projects;
 - (c) the planning, design, execution and supervision of water resources projects;
 - (d) guiding, supervising and co-ordinating the assignments of the Engineers (Planning/Maintenance);
 - (e) preparing Terms of Reference for invitation of bids for Consultancy Services, evaluating bids and making recommendations;
 - (f) preparing bidding documents, conducting bid analysis and making recommendations;

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

18 NOV 2010

Date.....

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- (g) attending the operation and maintenance of existing and new water resources infrastructure works;
 - (h) reporting on the safety aspects of water resources infrastructure works;
 - (i) liaising with and monitoring the works of consultants and contractors related to all technical, financial and legal matters;
 - (j) preparing project completion reports;
 - (k) organising and supervising the training of technical staff; and
 - (l) liaising with other departments and institutions for the co-ordination and execution of works.
2. To assist the Principal Engineer in the performance of his duties assigned in particular for –
- (a) the preparation and management of the budget allocation to the water resources projects;
 - (b) the management of the different sections of the Engineering Division of the Water Resources Unit; and
 - (c) the identification of new schemes, preparation of preliminary layouts and designs, planning and carrying out feasibility studies and preparation of projects reports.
3. To use ICT in the performance of his duties.
4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Senior Engineers (Planning/Maintenance) in the roles ascribed to them.

Note

Senior Engineers (Planning/Maintenance) may be required to work outside normal working hours including Sundays, Public Holidays and officially declared cyclone days.



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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

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