

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Energy and Public Utilities (Water Services)

Post: Assistant Inspector

Salary: Rs 14,600 x 275 – 15,150 x 300 – 15,750 x 325 – 17,700 x 375 – 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 31,725 (26 029 062)

Effective Date: 06 May 2016

Qualifications: A. A Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate or Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate at the General Certificate of Education "Ordinary Level" or an equivalent qualification acceptable to the Public Service Commission.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- B. (i) The Ordinary Technician Diploma in Building and Civil Engineering awarded by the City and Guilds of London Institute or (ii) The Technician Diploma in Construction or in Construction Industry or in Construction (Applied) awarded by the City and Guilds of London Institute or (iii) The "Brevet de Technicien" in Building Construction (Bâtiment) awarded jointly by the Mauritius Examinations Syndicate and the Lycée Polytechnique Sir Guy Forget.

OR

Equivalent qualifications to A and B above acceptable to the Public Service Commission.

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[Signature]

for Senior Chief Executive Ministry of Civil Service and Administrative Reforms

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C. Candidates should be computer literate.

**NOTE**


In the absence of candidates possessing the qualifications at B above, consideration will be given to candidates possessing the Technician Certificate in Construction or the Technician Certificate Part I in Construction awarded by the City and Guilds of London Institute or an equivalent qualification acceptable to the Public Service Commission.

Candidates should produce written evidence of knowledge claimed.

**Duties:**

1. To be responsible for –
  - (a) the keeping of time books and progress books, where necessary;
  - (b) the distribution of work and supervision of workers on sites of work;
  - (c) the preparation of simple estimates, bills and paysheets and monthly returns;
  - (d) the preparation of requisitions, the physical custody of stores, the receipt and issue of materials, tools/equipment and the keeping of appropriate records;
  - (e) reporting to Inspectors on all matters pertaining to maintenance/repair works; and
  - (f) taking such measures as may be necessary for the safety of workers and the public on sites of work.
2. To assist in estimating the quantity of materials in an operation.
3. To ensure the availability of materials and their effective use.
4. To assist Inspectors in the discharge of their duties.
5. To use ICT in the performance of his duties.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Inspector in the roles ascribed to him.

**CERTIFIED CORRECT**

  
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*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

**06 May 2016**

Date.....

