


GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Finance and Economic Development (Valuation Department)
- Post:** Principal Property Valuation Inspector
- Salary:** Rs 28,625 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 46,900  
(26 058 075)
- Effective Date:** 25 September 2019
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Senior Property Valuation Inspector who reckon at least four years' service in a substantive capacity in the grade and who –
- (i) possess good organising and leadership skills;
  - (ii) have the ability to motivate a team of officers;
  - (iii) are customer-oriented; and
  - (iv) possess good interpersonal and communication skills.
- Role and Responsibilities:** To be responsible for providing technical assistance to officers of the Government Valuer Cadre, in respect of area under his responsibility in line with the overall departmental goals and objectives.
- Duties:**
1. To assist the Chief Property Valuation Inspector in the discharge of his duties.
  2. To be the team leader on inspection, where necessary, in complex rating cases and for Registration and Compulsory Acquisition cases.
  3. To carry out surveys and referencing of properties for valuation and rating purposes under the Local Government Act, as subsequently amended.
  4. To allocate work to subordinate staff according to approved program of work.
  5. To supervise, control and monitor the work of subordinate staff and submit appropriate reports.
  6. To provide training, coaching and mentoring to subordinate staff.

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D. Gowry (Mrs)  
for Secretary for Public Service

25 September 2019

Date.....

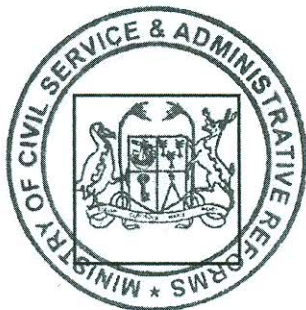


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7. To attend to enquiries from members of the public.
8. To ensure that all valuation records, registers and data are kept in safe custody.
9. To attend Courts and Tribunals in preliminary matters.
10. To provide all necessary and relevant materials and information related to valuation, as directed by the Chief Property Valuation Inspector and the Director, Valuation Department.
11. To assist professional staff in routine assessment duties.
12. To perform valuation related duties in the Land Administration, Valuation and Information Management System (LAVIMS).
13. To use ICT in the performance of his duties.
14. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Property Valuation Inspector in the roles ascribed to him.



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*D. Gowry*  
D. Gowry (Mrs)  
*for Secretary for Public Service*

25 September 2019

Date.....