

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Ministry: Public Infrastructure and Land Transport (Land Transport Division – Traffic Management and Road Safety Unit)

Post: Deputy Director (Civil Engineering)

Salary: Rs 62,950 x 1,850 – 68,500 x 1,950 – 74,350 x 2,825 – 80,000 x 3,000 – 86,000 (26 085 095)

Effective Date: 11 January 2017

Qualifications: By promotion, on the basis of experience and merit, of officers in the grade of Lead Engineer who reckon at least two years' service in a substantive capacity in the grade and who –

- (i) have good knowledge and experience in the field of traffic management and road safety;
- (ii) have the ability to lead and motivate a team of officers;
- (iii) possess good managerial and team building skills; and
- (iv) possess good interpersonal and communication skills.

Role and Responsibilities: To assist the Director (Civil Engineering) in the development and implementation of traffic management and road safety measures as well as civil and highway engineering projects.

- Duties:**
1. To deputise for the Director (Civil Engineering), as and when required.
 2. To assist the Director (Civil Engineering) in –
 - (i) the effective management of the Traffic Management and Road Safety Unit; and
 - (ii) the preparation of budget estimates for capital works and recurrent works for the Traffic Management and Road Safety Unit.
 3. To supervise and co-ordinate the work of Lead Engineers and to hold regular meetings with them.

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CERTIFIED CORRECT


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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*
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4. To assist in the –
 - (i) planning of Traffic Management and Road Safety Unit projects and to monitor the implementation thereof; and
 - (ii) drafting of legislation relating to road traffic and road safety.
5. To participate in the preparation of bid documents and the evaluation of bids.
6. To undertake road safety audits of road development projects and advise on remedial measures, if any.
7. To ensure the proper monitoring and co-ordination of traffic surveys and traffic management and road safety works.
8. To initiate action on, undertake, monitor and co-ordinate road safety campaigns.
9. To participate in meetings and committees, as and when required.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Director (Civil Engineering) in the roles ascribed to him.



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