

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Housing and Lands
- Post:** Senior Surveyor
- Salary:** Rs 30,000 x 1,250 – 45,000 (26 59 71)
- Effective Date:** 8 July 2010
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Surveyor who reckon at least four years' service in a substantive capacity in the grade.
- Duties:**
1. To be in charge of survey works as may be assigned.
 2. To make an appraisal of all lands that should be surveyed.
 3. To update records of state lands.
 4. To seek information from owners whose lands are to be acquired by Government.
 5. To inspect lands and to report on applications for lease, exchange, sale, constitution of servitudes and rights of ways.
 6. To supervise, co-ordinate and monitor the work of subordinate staff.
 7. To guide and train Survey Technicians and Trainee Surveyors.
 8. To represent Government at surveys of private properties bordering with Government lands.
 9. To sign memoranda of surveys.
 10. To ensure that surveying equipment used by subordinate staff are in good working condition.
 11. To assist in the implementation of projects relating to hydrographic issues.
 12. To use ICT in the performance of his duties.
 13. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Senior Surveyors in the roles ascribed to them.



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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... *08 JUL 2010*