

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Organisation: Rodrigues Regional Assembly (Arts and Culture)

Post: Arts Officer (Rodrigues)

Salary: Rs 13,975 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 –
29,675 x 900 – 31,475 QB 32,375 x 900 – 34,175 x 1,200 – 35,375 (05 28 63)

Effective Date: 16 March 2016

Qualifications: A. By appointment of Trainee Arts Officers (Rodrigues) who have successfully completed their training which includes the obtention of a diploma in an area of Art from a recognised institution.

OR

B. By selection from among candidates who possess –

(i) a Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.

(ii) a diploma obtained after having successfully completed a one-year full time course or a two-year part-time course from a recognised institution in one of the following areas of Arts –

Cinema/Film Production

Dance

Dramatic Arts

Music

Fine Arts

Performing Arts

OR

Equivalent qualifications to B (i) and (ii) above acceptable to the Public Service Commission.

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CERTIFIED CORRECT

.....
*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*
16 March 2016
Date.....

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NOTE 1

In the absence of qualified candidates, by selection from among candidates who possess –

- (i) a Cambridge School Certificate with credit in at least five subjects, including two languages spoken in Mauritius, obtained at not more than two sittings or passes not below Grade C in at least five subjects, including two languages spoken in Mauritius, obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

- (ii) a Cambridge Higher School Certificate or passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.

OR

Equivalent qualifications to (i) and (ii) above acceptable to the Public Service Commission.

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Qualification at (i) above should have been obtained prior to qualification at (ii) above.

Candidates should be computer literate.

Candidates should produce written evidence of knowledge claimed.

NOTE 2

Candidates selected under "NOTE 1" above will be appointed in a temporary capacity in the first instance and will be required to follow a course leading to the obtention of a diploma in one of the following areas of Arts – Cinema/Film Production, Dance, Dramatic Arts, Music, Fine Arts or Performing Arts, as approved and arranged by the Rodrigues Regional Assembly. On successful completion of the course, they will be considered for appointment as Arts Officer (Rodrigues) in a substantive capacity.

Duties:

1. To encourage the establishment and development of artistic and cultural organisations and help in promoting participation in activities, programmes and projects.
2. To assist in liaising with drama-clubs, non-governmental organisations and socio-cultural groups and in motivating them in the organisation of drama festivals and artistic, cultural and/or leisure activities on a decentralised basis.
3. To assist in –
 - (i) the selection and writing of scripts suited to local conditions;
 - (ii) the presentation and organisation of artistic and cultural programmes, shows and similar functions at regional, national and international levels;

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- (iii) the organisation of seminars, conferences and other training activities and competitions at regional, national and international levels; and
 - (iv) the organisation of artistic and cultural events.
4. To keep records of artistic and cultural events organised by the Arts and Culture Unit and to prepare and submit progress reports/returns, as and when required.
 5. To use ICT in the performance of his duties.
 6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Arts Officer (Rodrigues) in the roles ascribed to him.

Note

Arts Officers (Rodrigues) will be required to work at staggered hours.



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