

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Organisation:** Rodrigues Regional Assembly (Labour and Industrial Relations)
- Post:** Officer-in-Charge, Occupational Safety and Health
- Salary:** Rs 29,050 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 QB 55,900 x 1,700 – 57,600 (18 060 085)
- Effective Date:** 31 March 2023
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer who reckon at least five years' service in a substantive capacity in the grade and who possess good interpersonal skills.

NOTE

Officer-in-Charge, Occupational Safety and Health who possesses a degree in Occupational Safety and Health or Civil or Mechanical or Electrical or Chemical Engineering or an equivalent qualification acceptable to the Public Service Commission will be allowed to progress beyond the Qualification Bar (QB) provided in the salary scale for the post.

Role and Responsibilities:

To promote an Occupational Safety and Health culture and ensure compliance with the provisions of the Occupational Safety and Health Act.

Duties:

1. To supervise and coordinate the work of officers placed under his control.
2. To process reports submitted by the subordinate staff.
3. To investigate into serious complaints and accidents.
4. To give advice and information to workers and employers and their representatives on the provisions of legislation relating to the safety, health and welfare of workers.
5. To act as prosecutor in cases of non-compliance with the provisions of the abovementioned legislation.
6. To collect and compile statistical data, whenever required.
7. To assist in the training of officers in the grade of Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer.

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CERTIFIED CORRECT

B. D. Nundloll

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B. D. Nundloll (Mrs)
for Secretary for Public Service

31 March 2023

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8. To inspect all places of work including factories.
9. To plan, organise and implement training programmes on Occupational Safety and Health matters for employers and workers.
10. To deal with applications for permits.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Officer-in-Charge, Occupational Safety and Health in the roles ascribed to him.



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