

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Organisation:** Rodrigues Regional Assembly (Labour and Industrial Relations)
- Post:** Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer
- Salary:** Rs 21,850 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 50,900 (18 047 081)
- Effective Date:** 31 March 2023
- Qualifications:**
- A. A diploma in Occupational Health and Safety from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should be computer literate.

Candidates should produce written evidence of knowledge claimed.

**NOTE 1**

In the absence of candidates possessing the qualification at A above, consideration will be given to candidates who possess a diploma in Civil or Mechanical or Electrical or Chemical Engineering from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

**NOTE 2**

Candidates selected under “NOTE 1” will be appointed in a temporary capacity in the first instance and will be required to undergo on-the-job training in all aspects of safety, health and welfare of workers for a period of at least six months. On satisfactory completion of the training and on being favourably reported upon, they will be considered for appointment as Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer in a substantive capacity.

- Duties:**
1. To inspect all places of work including factories, with a view to –
- (i) assessing workplace hazards and the suitability of protective measures taken and/or protective equipment provided to abate or eliminate the hazards and to take appropriate follow-up action;

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CERTIFIED CORRECT

*B. D. Nundloll*

B. D. Nundloll (Mrs)  
for Secretary for Public Service

31 March 2023

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- (ii) ensuring compliance with the provisions of legislation relating to the safety, health and welfare of employees; and
  - (iii) establishing contraventions, wherever required, prior to prosecution of persons, companies and corporate bodies for non-compliance with the provisions of the relevant legislation.
2. To carry out investigations into complaints made by employees, trade union officials, employers and public institutions.
  3. To investigate into occupational accidents, fires and dangerous occurrences.
  4. To deliver training, tender advice and provide information to employees, trade unions, employers, Safety and Health Officers and to the general public at large on safety, health and welfare matters and on the provisions of the relevant legislation.
  5. To conduct enquiries regarding registration of Safety and Health Officers and Steam Boilers and to approve applications for registration of factories and issue certificates of registration, wherever appropriate.
  6. To depone as witness in court, whenever required.
  7. To examine plans of buildings and manuals of new machines and equipment and advise the relevant authorities on safety and health issues prior to the issue of development permits to new enterprises.
  8. To collect and compile statistical information relevant to safety and health.
  9. To use ICT in the performance of his duties.
  10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer in the roles ascribed to him.



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*for Secretary for Public Service*

**31 March 2023**

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