

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Organisation:** Rodrigues Regional Assembly (Public Infrastructure)
- Post:** Senior Inspector of Works
- Salary:** Rs 24,000 x 750 – 28,500 x 900 – 33,000 x 1,200 – 35,400 (26 45 58)
- Effective Date:** 14 February 2013
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Inspector of Works who reckon at least three years’ service in a substantive capacity in the grade and who have good communication and interpersonal skills.
- Duties:**
 1. To be responsible to the Chief Inspector of Works and the Engineer/Senior Engineer (Civil) for the management of sections within his control.
 2. To guide, supervise and co-ordinate the work of staff working under his responsibility.
 3. To ensure that all requests for minor works, maintenance/repair/renovation works are executed diligently.
 4. To be responsible for the preparation of cost estimates, list of materials and time allocation for works to be executed.
 5. To co-ordinate work between trade units within the section.
 6. To monitor progress of work and submit reports thereon.
 7. To assist the Chief Inspector of Works in making recommendations on personnel issues such as transfers/redeployment of staff.
 8. To assist the Chief Inspector of Works in the organisation and implementation of training programmes for staff of the Inspectorate Cadre.
 9. To form part of Boards of Survey, Injury Boards and Selection Boards.
 10. To use ICT in the performance of his duties.
 11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Inspector of Works in the roles ascribed to him.

CERTIFIED CORRECT

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S. Chandrasingh
 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms

Date... 14 FEB 2013

