

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Organisation:** Rodrigues Regional Assembly (Public Infrastructure)
- Post:** Engineer (Civil)
- Salary:** Rs 22,000 x 600 – 23,200 x 800 – 28,000 x 1,000 – 30,000 x 1,250 – 40,000 (26 49 67)
- Effective Date:** 5 October 2012
- Qualifications:**
 - A. By appointment of Trainee Engineers who have successfully completed their training

OR

 - B. Candidates should –
 - (i) be registered as a Registered Professional Engineer of Mauritius in the field of Civil Engineering with the Council of Registered Professional Engineers of Mauritius under Section 13 of the Registered Professional Engineers Council Act No. 49 of 1965, and as subsequently amended; and
 - (ii) be computer literate and be able to operate engineering software packages.

Candidates should produce written evidence of knowledge claimed.

- Duties:**
 1. To be responsible to the Departmental Head through the Senior Engineer (Civil) for the implementation of projects within the Division.
 2. To design building, civil and highway engineering projects.
 3. To carry out structural assessment of buildings and prepare structural survey report.
 4. To supervise works executed by private contractors for the Rodrigues Regional Assembly.

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[Signature]

 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms

Date..... - 5 OCT 2012

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5. To be responsible for the supervision, monitoring and general management of all projects under his responsibility.
6. To ensure that the approval of the client Commission has been obtained prior to project implementation.
7. To guide, supervise and co-ordinate the work of the team under his responsibility.
8. To monitor progress on projects and recommend corrective action, as and when required.
9. To undertake project management of infrastructural projects.
10. To assist in the preparation of progress reports.
11. To ensure that budget expenditure for projects are properly monitored.
12. To assist the Senior Engineer (Civil) in the preparation of budget estimates for building and civil engineering projects.
13. To process and certify claims submitted by contractors for payment.
14. To guide Trainee Engineers posted in the Division in their professional training.
15. To vet design reports/calculations/structural drawings submitted by consultants.
16. To prepare project write-up and tender documentation and evaluate bidding documents for civil engineering works.
17. To work in collaboration with other engineers and officers of the Rodrigues Regional Assembly.

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18. To use ICT in the performance of his duties.
19. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Engineer (Civil) in the roles ascribed to him.



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