

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Organisation:** Rodrigues Regional Assembly (Prisons and Reform Institutions)
- Post:** Senior Probation Officer
- Salary:** Rs 18,400 x 600 – 23,200 x 800 – 28,000 (23 43 57)
- Effective Date:** 16 June 2011
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Probation Officer who reckon at least three years' service in a substantive capacity in the grade and who possess good communication and supervisory skills.
- Duties:**
  1. To supervise and co-ordinate the work of Probation Officers.
  2. To prepare social enquiry reports –
    - (i) in civil cases relating to custody and access and related matters at the request of the Supreme Court; and
    - (ii) for the Office of the Director of Public Prosecutions, the National Adoption Council, the Parole Board and the International Social Services.
  3. To investigate into cases referred by the courts and other higher judicial instances and supervise parolees and aftercare cases.
  4. To attend to throughcare cases at the Rehabilitation Youth Centre and Correctional Youth Centre and to Community Service Orders, as and when required.
  5. To act as Warden for any Detention Centre for juvenile offenders falling under the aegis of the Probation and After Care Service.
  6. To attend to persons having suicidal tendencies.
  7. To use ICT in the performance of his duties.
  8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Probation Officer in the roles ascribed to him.

**Note**

The Senior Probation Officer may be required to work after normal working hours including Saturdays, Sundays, Public Holidays and during emergencies.



CERTIFIED CORRECT

*[Handwritten Signature]*

for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms

16 JUN 2011

Date.....