

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Foreign Affairs, Regional Integration and International Trade (Regional Integration)

Post: Deputy Director, Co-operation

Salary: Rs 66,000 (02 00 84) [Personal]
Rs 50,000 x 1,500 – 56,000 x 2,000 – 62,000 (02 75 82) [Future Holder]

Effective Date: 31 May 2010

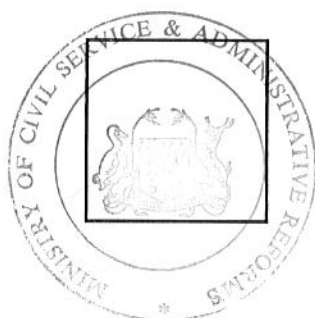
Qualifications: By selection from among officers in the grade of Principal Co-operation Analyst who reckon at least three years' service in a substantive capacity in the grade and who-

- (a) have managerial capabilities;
- (b) are skilful negotiators and communicators with demonstrated qualities of maturity and integrity; and
- (c) are well conversant with international affairs.

Role and Responsibilities: To advise on the formulation of policies for the deepening of the integration process in Africa and Asia and to monitor activities relating to regional and international organisations to which Mauritius belongs.

- Duties:**
1. To assist the Director, Co-operation in the performance of his duties.
 2. To deputise for the Director, Co-operation, as and when required.
 3. To advise the Director, Co-operation on policy issues and strategies and their formulation.
 4. To prepare and co-ordinate bilateral and multilateral programmes with a view to their inclusion in regional development policies.
 5. To provide assistance to the Regional Integration Council and prepare position papers on all matters pertaining to regional integration.
 6. To supervise the work of Co-operation Analysts, Senior Co-operation Analysts and Principal Co-operation Analysts and provide appropriate guidance and training, as and when required.

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

31 MAY 2010

Date.....

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7. To use ICT in the performance of his duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Director, Co-operation in the roles ascribed to him.



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A. Keeney

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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... **31 MAY 2010**