

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Energy and Public Utilities
- Post:** Senior Radiation Protection Officer
- Salary:** Rs 38,350 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 62,950 (19 069 085)
- Effective Date:** 16 June 2017
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Radiation Protection Officer who reckon at least four years' service in a substantive capacity in the grade and who –
- (i) possess organising and supervisory skills;
 - (ii) possess good communication and interpersonal skills; and
 - (iii) have the ability to work in a team.
- Role and Responsibilities:** To assist in the implementation of policies, programmes, projects and activities of the Radiation Protection Authority.
- Duties:**
1. To be responsible to the Chief Radiation Protection Officer for –
 - (i) the development, implementation and review of the Integrated Management System;
 - (ii) the development and review of codes of practice and other guidance documents for the enforcement of the Radiation Protection Act;
 - (iii) the review and assessment of applications for authorisation;
 - (iv) the planning of annual inspection programmes;
 - (v) the conduct of inspections, preparation and review of inspection reports;

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*for Senior Chief Executive
Ministry of Civil Service and
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- (vi) ensuring the maintenance of the national register of sources, facilities and licensees; and
 - (vii) preparing and making periodic assessment of the effectiveness of authorisation guides and inspection manual.
2. To supervise and coordinate the work of subordinate staff.
 3. To implement and participate in training programmes for technical staff of licensees and of the Radiation Protection Authority.
 4. To represent the Radiation Protection Authority in meetings and committees, as and when required.
 5. To use ICT in the performance of his duties.
 6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Radiation Protection Officer in the roles ascribed to him.

Note

The Senior Radiation Protection Officer may be required to work outside normal working hours including Sundays, Public Holidays and officially declared cyclone days.



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