

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Department: Printing

Post: Assistant Graphic Artist

Salary: Rs 6,775 x 175 – 6,950 x 205 – 7,770 x 300 – 10,470 (PRI 6)

Effective Date: 21 May 2001

Qualifications: A. A Cambridge School Certificate with credit in at least five subjects including English Language, French and Art obtained on one certificate or Passes not below Grade C in at least five subjects including English Language, French and Art obtained on one certificate at the General Certificate of Education “Ordinary Level” or an equivalent qualification acceptable to the Public Service Commission.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

B. A Cambridge Higher School Certificate with passes at Principal Level in at least two subjects including Art obtained on one certificate or Passes in at least two subjects including Art obtained on one certificate at the General Certificate of Education “Advanced Level” or an equivalent qualification acceptable to the Public Service Commission.

C. Candidates should also provide written evidence of knowledge of any two of the following softwares: Quark Xpress, Pagemaker, Adobe Photoshop, and Adobe Illustrator or any upgraded version.

Duties:

1. To execute graphics work for posters, illustrations, etc..
2. To perform photographic duties.
3. To keep records of the work performed.
4. To classify and store visual aids and graphics materials.
5. To perform such cognate duties as may be assigned.



CERTIFIED CORRECT

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for Secretary for Public Service Affairs

Date..... 21 MAY 2001