

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

**Department:** Police

**Post** Assistant Master Tailor

**Salary:** Rs 20,825 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 34,825 (25 044 067)

**Effective Date:** 30 September 2022

**Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Tailor who reckon at least five years' service in a substantive capacity in the grade and who –

- (i) have a good knowledge of the trade;
- (ii) possess organising and supervisory skills; and
- (iii) possess effective interpersonal and communication skills.

**Duties:**

1. To assist the Master Tailor in –
  - (i) the allocation of work and distribution of materials to Tailors under his supervision and keeping proper records thereof;
  - (ii) monitoring the progress of work of Tailors and ensuring that work has been done in accordance with required prescribed patterns and standards; and
  - (iii) ensuring that all tools, equipment, materials and accessories are judiciously used and kept and simple maintenance/cleaning are carried out.
2. To take accurate measurements for suits, shirts, trousers and any other garment and make necessary calculations.
3. To cut fabric for suits and any other garment, as and when required, and distributing among Tailors for sewing.
4. To supervise the first and second trials of suits and any other garment.

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**CERTIFIED CORRECT**

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**N. Auchoybur (Mrs)**  
*for Secretary for Public Service*

**30 September 2022**

Date.....



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5. To accompany Tailors to Procurement and Supply Unit for collecting and delivering of materials, suits and any other garment.
6. To provide guidance and training to Tailors under his supervision.
7. To ensure that the Tailors comply to all safety and health measures during the performance of their duties.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Master Tailor in the roles ascribed to him.



**CERTIFIED CORRECT**

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**N. Auchoybur (Mrs)**  
*for Secretary for Public Service*

**30 September 2022**  
Date.....