

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Department:** Office of the President
- Post:** Assistant Butler (on roster)
- Salary:** Rs 14,975 x 250 – 15,225 x 260 – 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 24,475 QB 25,000 x 525 – 25,525 (24 023 055)
- Effective Date:** 09 September 2022
- Qualifications:**
- A. By selection from among candidates who –
- (i) possess the Certificate of Primary Education or the Primary School Achievement Certificate;
  - (ii) show proof of having sat for the Cambridge School Certificate Examination or the General Certificate of Education “Ordinary Level” Examination in at least five subjects at one sitting or an examination of equivalent standard acceptable to the Public Service Commission; and
  - (iii) possess the National Certificate Level 3 (NC 3) in Housekeeping or Restaurant and Bar Services or Villa Services awarded by the Mauritius Institute of Training and Development or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should be able to communicate in both English and French.

**NOTE**

Assistant Butlers (on roster) who possess the National Certificate Level 3 (NC 3) in Housekeeping or Restaurant and Bar Services or Villa Services awarded by the Mauritius Institute of Training and Development or an equivalent qualification acceptable to the Public Service Commission will be allowed to proceed beyond the Qualification Bar (QB) provided in the salary scale for the post.

/2...

**CERTIFIED CORRECT**

.....  
N. Auchoybur (Mrs)  
*for Supervising Officer*  
*Ministry of Public Service, Administrative*  
*and Institutional Reforms*

**09 September 2022**

Date.....



**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

-2-

**Duties:**

1. To be responsible to the Household Supervisor or any other officer designated by him for –
  - (i) cleaning and keeping clean a set of rooms, verandahs, washrooms and common areas within the chateau allocated to him;
  - (ii) cleaning and keeping doors clean, windows glass panes and handles allocated to him; and
  - (iii) waiting at table and ensuring that guests are well catered for.
2. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Butler (on roster) in the roles ascribed to him.

**Note**

Assistant Butlers (on roster) may be required to work on a roster basis, including Sundays and Public Holidays.



**CERTIFIED CORRECT**

.....  
**N. Auchoybur (Mrs)**  
*for Supervising Officer*  
*Ministry of Public Service, Administrative*  
*and Institutional Reforms*

**09 September 2022**

Date.....