

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

**Ministry:** Blue Economy, Marine Resources, Fisheries and Shipping (Shipping)  
**Post:** Training, Certification and Standards Officer  
**Salary:** Rs 49,250 x 1,650 – 54,200 x 1,700 – 64,400 x 1,800 – 69,800 x 2,000 – 75,800 x 2,150 – 77,950 (13 080 096)

**Effective Date:** 24 May 2022

**Qualifications:** A. (i) The Certificate of Competency as Master Mariner Class I issued in accordance with Regulation II/2 of the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW Convention).

or

(ii) The Certificate of Competency as Marine Engineer Class I (Motor Only) issued in accordance with Regulation III/2 of the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW Convention).

B. Candidates should –

- (i) reckon at least eight years' experience in the Maritime Sector which includes sea service on board a merchant navy vessel and in maritime related fields such as in ports, maritime training institutions, dry docks, maritime administration, marine superintendent, ship surveyors and inspectors;
- (ii) be proactive and have the ability to meet tight deadlines;
- (iii) possess good interpersonal and communication skills;
- (iv) have the ability to work in a multi-disciplinary team; and
- (v) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed.

**Role and Responsibilities:** To be responsible for the training and certification of seafarers in Mauritius in full compliance with requirements of the International Convention for Standards of Training, Certification and Watchkeeping for Seafarers (1978) as amended.

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**CERTIFIED CORRECT**

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**N. Auchoybur (Mrs)**  
*for Secretary for Public Service*

**24 May 2022**

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**Duties:**

1. To assist the Director of Shipping in the implementation of the Merchant Shipping Act.
2. To oversee maritime training and certification of seafarers in Mauritius.
3. To verify the authenticity of the Certificates of Competency with issuing countries.
4. To conduct assessment of seafarers' training.
5. To organise examinations for Officers and Crew sitting for Certificate of Competency and Certificate of Proficiency so as to be in full compliance with requirements of the International Convention for Standards of Training, Certification and Watchkeeping for Seafarers (1978) as amended.
6. To assist in –
  - (i) the process of revalidation of Certificates of Competency and Certificates of Proficiency;
  - (ii) the issue of specialised endorsements to seafarers to work on specialised ships such as chemical, gas and oil tankers, and passenger ships; and
  - (iii) the implementation of training and certification under the International Convention for Standards of Training, Certification and Watchkeeping for Fishing Vessel Personnel, 1995.
7. To prepare necessary Standards of Training, Certification and Watchkeeping guidelines and ensure their enforcement.
8. To conduct thorough assessment and audits of existing and potential Maritime Training Institutions.
9. To verify the implementation of Quality Standards System in approved Maritime Training Institutions.

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10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Training, Certification and Standards Officer in the roles ascribed to him.



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