

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Blue Economy, Marine Resources, Fisheries and Shipping
(Mauritius Maritime Training Academy)
- Post:** Head, Mauritius Maritime Training Academy
- Salary:** Rs 68,000 x 1,800 – 69,800 x 2,000 – 75,800 x 2,150 – 82,250 x 3,000 – 88,250 x
3,125 – 94,500 (06 091 102)
- Effective Date:** 11 October 2022
- Qualifications:**
- A. A Master's Degree in Public Policy and Administration or Business Administration or Public Sector Management or Maritime Affairs from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should –
- (i) reckon at least eight years' post-qualification experience in the maritime industry or educational field;
 - (ii) possess strong leadership and organising skills;
 - (iii) have good analytical and problem solving skills;
 - (iv) possess a high sense of responsibility and the ability to inspire innovation;
 - (v) have the ability to think strategically and provide strategic advice on human resource development;
 - (vi) possess strong interpersonal and communication skills; and
 - (vii) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed.

- Role and Responsibilities:** To be responsible for the formulation and implementation of policies and strategies for the development of the Mauritius Maritime Training Academy.

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CERTIFIED CORRECT



S. Nundloll

for Secretary for Public Service

11 October 2022

Date.....

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Duties:

1. To ensure the day-to-day administration and to manage resources under his control for the efficient and effective management of the Academy.
2. To advise and assist the Ministry in the formulation of policies and strategies relating to human resource development for the maritime industry.
3. To work in close collaboration with the Ministry and other organisations to achieve the goals and objectives set.
4. To ensure that training policies of the Academy are in alignment with Government's vision for the creation of employment in the maritime industry.
5. To design and organise demand-driven training programmes for the maritime industry in conformity with the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW Convention).
6. To promote the Mauritius Maritime Training Academy as a regional Maritime Training Centre.
7. To explore opportunities of –
 - (i) partnerships and networking with other institutions; and
 - (ii) joint ventures and to enter into cooperation agreements with overseas Maritime Training Centres.
8. To advise on the introduction of new training methodologies and technologies needed at the Academy.
9. To use ICT in the performance of his duties.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Head, Mauritius Maritime Training Academy in the roles ascribed to him.



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S. Nundloll
for Secretary for Public Service

11 October 2022

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